

1 The City Council of the City of Seabrook met in regular session on Tuesday, March 3, 2020 at
2 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if
3 appropriate, take action on the items listed below.

4
5 THOSE PRESENT WERE:

6 THOM KOLUPSKI	MAYOR
7 ED KLEIN	COUNCIL PLACE NO. 1
8 LAURA DAVIS	COUNCIL PLACE NO. 2
9 JEFF LARSON	COUNCIL PLACE NO. 3
10 NATALIE PICHA	MAYOR PRO TEM
11	COUNCIL PLACE NO. 4
12 BUDDY HAMMANN	COUNCIL PLACE NO. 5
13 JOE MACHOL	COUNCIL PLACE NO. 6
14 GAYLE COOK	CITY MANAGER
15 SEAN LANDIS	DEPUTY CITY MANAGER
16 STEVE WEATHERED	CITY ATTORNEY
17 STEPHANIE GUERRERO	EXEC. ADMIN. ASSISTANT

18
19 Mayor Kolupski called the meeting to order at 7:00 p.m. and led the audience in the United States
20 and Texas Pledge of Allegiance.

21

22 **1. PRESENTATION**

23

24 **1.1** Presentation on the Comprehensive Financial Report for period ending January 31,
25 2020. *Michael Gibbs, Director of Finance*

26 Michael Gibbs, Director of Finance, presented a report on several items, as seen in
27 Attachment A, including:

- 28 • The City is over on its collection in property tax.
- 29 • Sales tax is continuing to pleasantly surprise us.
- 30 • Court fines are doing good.
- 31 • Personnel is running on surplus.
- 32 • Enterprise fund is not attractive right now. A trend of less water is being consumed. This
33 trend may be a seasonal thing. Sanitation is running a surplus.
- 34 • There is an overlap in projects happening which is causing a deficit because expenses
35 are going out.
- 36 • The Hotel Occupancy Tax has had a great quarter – Celebration Seabrook was a big
37 contributor to a great quarter. An extra person was added to the communications
38 department and that is why there is deficit.
- 39 • The sales tax for the Economic Development Corporation is doing optimistically well.
40 Interest is down. EDC is over budget because of underspending. A lot of the EDC budget
41 is on incentives. Paul Chavez, Economic Development Director, is actively working on
42 meeting new businesses.

43

44

45

46 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

47 *At this time we would like to listen to any member of the audience on any subject matter, whether*
48 *or not that item is on the agenda. All comments are limited to a maximum of four minutes for*
49 *each speaker, shall be limited to City business or City-related business or matters of general*
50 *public interest, and shall not include any personal attacks. In accordance with the Texas Open*
51 *Meetings Act, members may not discuss or take action on any item that has not been posted on*
52 *the agenda. When your name is called, please come to the podium and state your name and*
53 *address clearly into the microphone before making your comments. Thank you.*

54

55 **2.1** Mayor, City Council, and/or members of City Staff may make announcements about
56 City/Community events. *City Council*

57 Councilmember Davis announced several upcoming events, including: Bay Cup 1,
58 Birding Event, Bird Count, Daylight Saving Times, Lucky Trails, Bay Area Little League
59 Opening Day Parade, Trash Bash, CCISD Spring Break, and National Prevention Pet Poisoning
60 Week.

61

62 **3. CONSENT AGENDA**

63

64 **3.1** Approve on second reading proposed Ordinance 2020-08, "Issuance of Conditional Use
65 Permit to allow for an "Open Air Market" at 902 Hardesty Avenue in the OS Old Seabrook
66 District." *Sean Landis, Deputy City Manager*

67

68 AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A,
69 "COMPREHENSIVE ZONING", ARTICLE 13, "TEMPORARY AND NONTEXT
70 CHANGES", SECTION 13.03, BY ADDING A NEW PARAGRAPH TWENTY SEVEN (27),
71 GRANTING A CONDITIONAL USE PERMIT ALLOWING FOR AN "OPEN AIR
72 MARKET" AT 902 HARDESTY AVENUE WITHIN AN OS (OLD SEABROOK) DISTRICT
73 OF THE CITY; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00
74 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE;
75 REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN
76 CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY

77

78 **3.2** Approve on second reading proposed Ordinance 2020-09, "Issuance of Conditional Use
79 Permit to allow a "Bar" at E. NASA Parkway, Suite 250, in the C-2 Medium Commercial
80 District." *Sean Landis, Deputy City Manager*

81

82 AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A,
83 "COMPREHENSIVE ZONING", ARTICLE 13, "TEMPORARY AND NONTEXT
84 CHANGES", SECTION 13.03, BY ADDING A NEW PARAGRAPH TWENTY SIX (26),
85 GRANTING A CONDITIONAL USE PERMIT ALLOWING FOR THE OPERATION OF A
86 "BAR" AT 2900 E. NASA PARKWAY, SUITE 250, WITHIN A C-2 (MEDIUM
87 COMMERCIAL) DISTRICT OF THE CITY; PROVIDING FOR A PENALTY IN AN
88 AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF
89 BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF

90 ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR
91 SEVERABILITY

92
93 **3.3** Approve the renewal of the General Land Office Coastal Lease for Coastal Public Lands
94 Easement No. CL940002, Seabrook Slough at Main Street (Second Street) Park and authorize
95 the City Manager to sign the lease. This agreement is for 10 years, effective on July 1, 2019 and
96 terminating on June 30, 2029. *Gayle Cook, City Manager*

97
98 **3.4** Approve the minutes of the February 18, 2020 regular City Council meeting. *Robin Lenio,*
99 *City Secretary*

100 *Motion was made by Councilmember Machol and seconded by Councilmember Buddy*

101
102 *To approve the Consent Agenda as presented*

103
104 **MOTION CARRIED BY UNANIMOUS CONSENT**

105
106 ***Item 7.1 was moved up***

107
108 **7.1 Section 551.071**
109 Conduct a closed executive session to consult with attorney on pending litigation, *Ynacey v. City*
110 *of Seabrook*, filed in United States District Court, Southern District, Houston Division under
111 Civil Action 4:20-CV-588 pursuant to Government Code Section 551.071. *Gayle Cook, City*
112 *Manager*

113 At 7:20 p.m., Mayor Kolupski announced that the City Council will now hold closed executive
114 meetings pursuant to the provisions of the Open Meetings Act, Chapter 551 Government Code,
115 and Vernon's Texas Codes Annotated, in accordance with the authority contained in Section
116 551.071.

117 At 7:58 p.m., Mayor Kolupski reconvened the meeting in open session and stated that items 7.1
118 had been discussed, but that no action had been taken in executive session.

119 **4. NEW BUSINESS**

120
121 **4.1** Consider and take all appropriate action on first and final reading of Ordinance 2020-10,
122 "Amendment No. 3 Amending the Budget for the Fiscal Year beginning October 1, 2019 and
123 ending September 30, 2020 for City Department Encumbrances." *Michael Gibbs, Director of*
124 *Finance*

125
126 AN ORDINANCE AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE FISCAL
127 YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 BY
128 AUTHORIZING CERTAIN ADDITIONS IN THE AMOUNT OF -\$2,472 FOR GENERAL
129 FUND; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY
130 TO FACILITATE THE CHANGES IDENTIFIED; AND FINDING AVAILABLE
131 UNENCUMBERED FUNDS FOR THE SUPPLEMENTAL APPROPRIATION AND/OR
132 RESERVE REDUCTION

133 *Motion was made by Councilmember Davis and seconded by Councilmember Klein*

134

135 *To approve 4.1 as written Ordinance 2020-10, "Amendment No. 3 Amending the Budget for the*
136 *Fiscal Year beginning October 1, 2019 and ending September 30, 2020 for City Department*
137 *Encumbrances."*

138

139 *MOTION CARRIED BY UNANIMOUS CONSENT*

140

141 **4.2** Consider and take all appropriate action on a request by the Seabrook Municipal Court to
142 generally allow scheduling court on Tuesdays and/or any other day necessary (in addition to
143 Mondays) in the Council Chambers/Courtroom of the Seabrook City Hall building. *Dick Gregg,*
144 *III, Presiding Municipal Court Judge*

145

146 Judge Gregg, III stated that the Comprehensive Financial Report shows a surplus in Municipal
147 Court fines and fee. The entire Municipal Court Department is in attendance to show support for
148 this request. In an effort to make court more efficient, the Municipal Court Department is looking
149 to have use of the courtroom on Tuesdays that are opposite of council days. There is a provision
150 in the Charter that states Court can schedule the sessions but it needs to be confirmed by Council.
151 Court on Mondays bring in a high volume of people. The upstairs lobby gets crowded and it
152 becomes a safety issue. There is a Bailiff/Community Officer dedicated to the Court on Monday
153 and Tuesdays, which makes sense to continue court on Tuesdays.

154

155 Council had the following questions and comments:

156

- 157 • How long is court on Mondays? Court usually starts at 8/8:30am and on somedays court
158 lasts until 2pm. Having court run that late creates logistical issues, such as employees
159 working through their lunch times, having multiple windows open to service everyone,
160 allowing breaks.
- 161 • Would it be easier to allow Court to set their own schedule? Yes, the reason for "any other
162 day necessary" in the agenda item is because in the foreseeable future the commercial
163 motor vehicle division coming back on and when it does it will add more burden to the
164 Court.
- 165 • What days is the Judge available to preside in Seabrook? At this point, Monday and
166 Tuesday.
- 167 • If court were to run on a Council Tuesday, the request would be to have court end around
168 3pm to prepare the chamber for the upcoming council meeting. The only time court may
169 run over is if the prosecutor is still dealing with individuals. Judge Gregg III has to be in
170 another City at 3:30pm on Tuesdays.
- 171 • Mondays and any Tuesdays until 3pm is more than sufficient for Court.
- 172 • If DOT ramps up, of course another day can be looked at for strictly DOT. There is a docket
173 specifically to DOT tickets to be handled all at the same time.

174

175 *Motion was made by Councilmember Davis and seconded by Councilmember Larson*

176

177 *To allow the Court to set their own schedule*

178

179 *MOTION CARRIED BY UNANIMOUS CONSENT*

180

181 **4.3** Consider and take all appropriate action on an Interlocal Agreement between the Seabrook
182 Municipal Court and the Texas Department of Public Safety to accommodate Chapter 706 of the
183 Transportation Code regarding the Failure to Appear Program. *Dick Gregg, III, Presiding*
184 *Municipal Court Judge*

185

186 The City currently has a contract with the Texas Department of Public Safety. The contract has
187 been updated since the last legislative session. The failure to appear in court fee has been changed.
188 The fee has been reduced to \$10.00 from \$30.00. Out of the \$10.00, the City will get to keep \$4.00
189 and \$6.00 will go to a vendor who provides and establishes an automated failure to appear system
190 that accurately stores information regarding violators. The judge still has the power to waive the
191 fee is appropriate if the person is indigent. If someone fails to appear in court, the renewal of their
192 driver license will be denied.

193

194 *Motion was made by Picha and seconded by Councilmember Klein*

195

196 *To approve an Interlocal Agreement between the Seabrook Municipal Court and the Texas*
197 *Department of Public Safety to accommodate Chapter 706 of the Transportation Code regarding*
198 *the Failure to Appear Program.*

199

200 *MOTION CARRIED BY UNANIMOUS CONSENT*

201

202 **4.4** Consider and take all appropriate action to allow Dunham Engineering to prepare all bid
203 documents for the rehabilitation of the elevated water tower at Friendship Park as indicated in CIP
204 W11 in an amount not to exceed \$20,000.00. *Kevin Padgett, Director of Public Works*

205

206 Kevin Padgett, Director of Public Works, stated staff is recommending to proceed with Dunham
207 Engineering for the preparation, design, planning, a process of bidding of contractors for the
208 rehabilitation of water tower at Friendship Park as indicated in CIP W11 in an amount not to
209 exceed \$20,000.00.

210

211 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

212

213 *To approve Dunham Engineering to prepare all bid documents for the rehabilitation of the*
214 *elevated water tower at Friendship Park as indicated in CIP W11 in an amount not to exceed*
215 *\$20,000.00.*

216

217 *MOTION CARRIED BY UNANIMOUS CONSENT*

218

219 **4.5** Consider and take all appropriate action on sponsorship for Salute to Heroes event taking
220 place at South Shore Harbour Resort on Friday, April 2, 2020. This is not a budgeted
221 item. *LeaAnn Petersen, Director of Community & Visitor Relations*

222 Mayor Kolupski stated the Salute to Heroes event was brought up at the Bay Area Convention
223 Visitors Bureau luncheon. The funds for this event cannot be taken out of Hotel Occupancy Tax.
224 Council is encouraged to attend this event out of their stipends. This event will take place in League
225 City and will feature Gary Puckett and the Union Gap. The sponsorship is for the Wounded
226 Warrior Project. League City, Nassua Bay, and Kemah are sponsors. Splitting the lowest
227 sponsorship amongst all council stipends should not be a problem.

228

229 *Motion was made by Mayor Pro Tem Picha and seconded by Councilmember Davis*

230

231 *To approve the sponsorship at pro rata from council stipend for the valor table sponsorship of*
232 *\$2,000.00*

233

234 *MOTION CARRIED BY UNANIMOUS CONSENT*

235

236 **5. DISCUSSION ITEM**

237

238 **5.1** Discussion on the Five Year Water Rate Study by NewGen Solutions. *Matthew Garrett &*
239 *Megan Kirkland, NewGen Solutions*

240

241 Michael Gibbs, Director of Finance, stated that every five years an outside consultant performs a
242 water rate study for the City. NewGen Solutions was selected to perform this function for the
243 City. NewGen is here to present possible avenues for the City to explore and get direction from
244 the Mayor and Council.

245 Mayor Kolupski stated that Seabrook gets their water from the City of Pasadena. The City of
246 Seabrook has been in negotiations with the City of Pasadena. The numbers in the study reflect an
247 estimate that could change once it goes before the Council in Pasadena. The numbers are not
248 definite until the Council in Pasadena approves the rates.

249 Matthew Garret, NewGen Solutions Project Manager, stated NewGen has been working with
250 Seabrook over a year. There are no certain numbers at this point. Everything being present is a
251 proposed rate. The draft rates propose three scenarios. NewGen is looking from the Governing
252 body to give direction on how and where to make up any shortfalls from the current rates.

253 The following was discussed during the presentation as seen in Attachment B:

- 254 • Rate restructure and increase with the City of Pasadena contract.
- 255 • The City's portion for the grant funded wastewater treatment plant is \$5 million.
- 256 • The current contact with the City of Pasadena has eight years left. A draft contract with
257 some projections is in negotiations.
- 258 • The City of Seabrook does provide wastewater to El Jardin and provides water to El Lago
259 so negotiations will be needed on their contracts. El Lago is aware the City is in
260 negotiations with the City of Pasadena.
- 261 • Water purchase will increase a significant amount.
- 262 • The rate stabilization fund will be used when the rates go up.

- 263 • Rate design option 1: higher minimum charge; Rate design option 2: higher volumetric
264 charge; Rate design option 3: no gallons included in minimum.
265 • Combinations of the options can be performed.
266 • By billing the high end user, it could encourage water conservation.
267 • The gallons in the tiers are adjustable
268 • The City is currently trying to negotiate the new contract with Pasadena for 30 years.
269 • The biggest problem is that the City of Pasadena gets their water from the City of
270 Houston and the longest their contract is good is 10 years.
271 • There are cost reductions because of the new waste water treatment plant.
272 • Most residents do not know the rate they currently pay, most residents know an average
273 of what they pay. An education session for residents will be needed.
274 • The current rate a resident pays in the City of Seabrook is over \$2. The City has
275 incrementally worked up to this rate from \$.89.
276 • The City of Pasadena wants us to pay reserve water that we don't hit every month. This is
277 something Seabrook is trying to get away from.
278 • The cost of water used by a municipality is absorbed amongst the residents, for example
279 when a fire truck needs water.
280 • One of the biggest obstacles cities face today is where to get water from?
281 • The majority of household use around 2,000 gallons of water
282 • Residents who have pools, large lawns can reach up to the 15,000 gallons
283 • The new negotiations should help with the rationing of water since we are asking for
284 more water

285 Council is leaning more towards option 2. Getting the recovery from the high end user is
286 important and there should be a minimal bump to all users. This option has the less impact.

287 **6. ROUTINE BUSINESS**

288
289 **6.1** Update and report on various items that require no action, including SH 146 Expansion
290 Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle Cook,*
291 *City Manager*

292 Gayle Cook, City Manager, gave an update to Council on various items that require no
293 action, as seen in Attachment C.

294 **6.2** Establish future meeting dates and agenda items. *City Council*

295 City Council will hold the next regular meeting on March 17, 2020 at 7:00pm at Seabrook City
296 Hall.

297 **7. CLOSED EXECUTIVE SESSION**

298
299 **7.2 Section 551.074**

300 Conduct a closed executive session to deliberate the evaluation and duties of the City
301 Manager. *Thom Kolupski, Mayor*

302 At 9:37 p.m., Mayor Kolupski announced that the City Council will now hold closed executive
303 meetings pursuant to the provisions of the Open Meetings Act, Chapter 551 Government Code,

304 and Vernon’s Texas Codes Annotated, in accordance with the authority contained in Section
305 551.074, Personnel Matters.

306 **8. OPEN SESSION**

307 *Council will reconvene in Open Session to allow for possible action on any of the agenda items*
308 *listed above under "Closed Executive Session."*

309 At 11:03 p.m., Mayor Kolupski reconvened the meeting in open session and stated that items 7.1
310 and 7.2 had been discussed, but that no action had been taken in executive session.

311 Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 11:03 p.m.

312

313 Approved this 17th day of March, 2020.

314

315

316

317

318

319

320

321

DocuSigned by:
Thomas G. Kolupski
94F424767CFF419...

Thomas G. Kolupski,
Mayor

DocuSigned by:
Stephanie Guerrero
B0B70460097342B...

Stephanie Guerrero,
Executive Administrative Assistant

DocuSigned by:

0B230E8A4B274CD...

City of Seabrook, Texas

January Monthly Financial Report

Fiscal Year 2019-2020



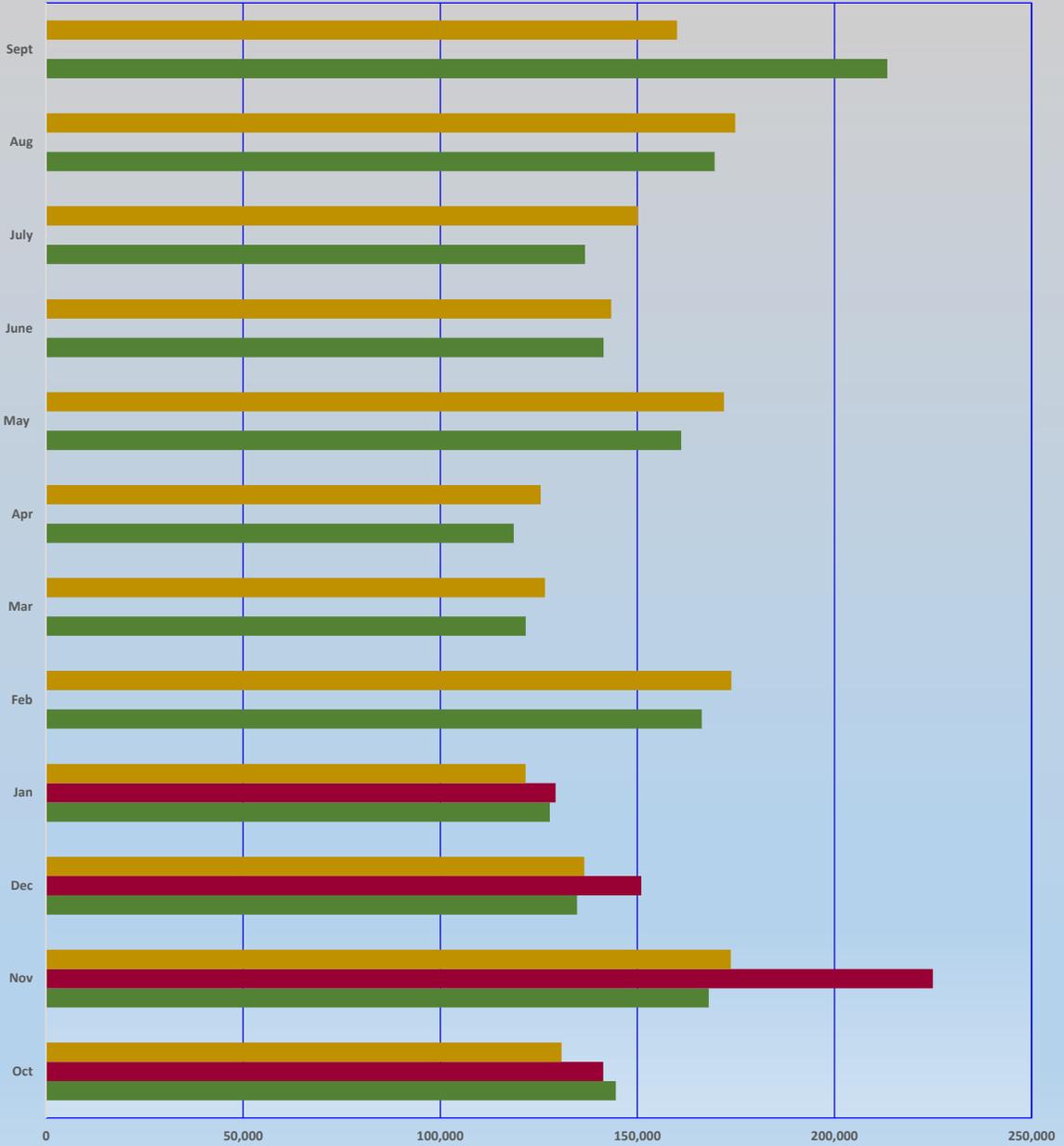
"The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life."

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
January 31, 2020**

ANNUAL				FISCAL YEAR-TO-DATE		
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	GENERAL FUND	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
5,683,727	5,621,224	62,503	AD Valorem Taxes	4,555,933	3,876,969	678,963
2,031,201	1,922,538	108,663	Sales Tax	679,672	594,870	84,803
795,907	708,750	87,157	Franchise Tax	296,410	209,254	87,157
278,068	274,293	3,775	Intergovernmental	84,540	80,764	3,775
292,837	275,000	17,837	Licenses & Permits	80,899	63,061	17,837
496,207	502,166	(5,959)	Charges for Services	22,337	28,296	(5,959)
563,753	444,100	119,653	Fines & Forfeitures	246,768	127,115	119,653
241,006	258,000	(16,994)	Interest Revenue	40,325	57,319	(16,994)
275,000	624,000	(349,000)	Industrial District Payment	275,000	275,000	0
370,021	367,833	2,188	Other Revenue	116,271	114,083	2,188
2,129,548	2,129,548	(0)	Transfers In	714,849	714,850	(0)
964,899	964,899	0	Use of Prior Year Funds	964,899	964,899	0
14,122,175	14,092,351	29,824	Total Revenues	8,077,904	7,106,480	971,424
EXPENDITURES*						
8,753,223	9,026,057	272,833	Personnel Services	2,962,005	3,025,211	63,207
287,486	282,194	(5,292)	Materials & Supplies	79,699	70,327	(9,372)
2,755,066	2,897,904	142,838	Services	1,018,175	1,089,198	71,023
735,933	969,886	233,953	Capital Outlay	197,816	125,271	(72,545)
1,142,500	916,425	(226,075)	Transfers Out	916,425	916,425	0
13,674,209	14,092,467	644,333	Total Expenditures	5,174,119	5,226,432	52,313
FUND BALANCE						
7,641,935	7,641,935	0	Beginning Balance Estimate	7,641,935	7,641,935	0
447,966	(116)	448,081	Change in Fund Balance	2,903,784	1,880,048	1,023,736
8,089,901	7,641,819	448,081	Ending Balance	10,545,719	9,521,983	1,023,736

	Current Year Actual January	Prior Year Actual January	Change Actual to Actual	% Change Actual to Actual	Current Year Budget January	Change Budget to Actual	% Change Budget to Actual
TAXES - CURRENT	4,550,148	3,550,133	1,000,015	28.17%	3,859,127	691,021	17.91%
PRIOR YEAR CUR TAX	-	0	-	0.00%	-	-	0.00%
TAXES - DELINQUENT	1,230	12,054	(10,825)	-89.80%	11,591	(10,361)	-89.39%
PRIOR YEAR DEL TAX	-	0	-	0.00%	-	-	0.00%
PENALTY & INTEREST/TAXES	4,555	4,508	47	1.05%	6,251	(1,696)	-27.13%
AD VALOREM	4,555,933	3,566,695	989,238	27.74%	3,876,969	678,963	17.51%
SALES TAX	646,606	575,151	71,456	12.42%	562,669	83,938	14.92%
MIXED BEVERAGE TAX	33,066	32,261	805	0.00%	32,201	865	0.00%
SALES TAX	679,672	607,411	72,261	11.90%	594,870	84,803	14.26%
FRANCHISE TAX - PRIVATE	296,410	268,321	28,089	10.47%	209,254	87,157	41.65%
FRANCHISE-PUBLIC ENTERPRI	-	0	-	0.00%	-	-	0.00%
FRANCHISE TAX	296,410	268,321	28,089	10.47%	209,254	87,157	41.65%
EMERGENCY MGT GRANT	-	0	-	0.00%	-	-	0.00%
FED/STATE DISASTER REIMBURSEM	-	39,678	(39,678)	-100.00%	-	-	0.00%
TPWD WILDLIFE GRANT	1,000	0	1,000	0.00%	-	1,000	0.00%
GRANT	-	4,550	(4,550)	-100.00%	-	-	0.00%
REIMBURSEMENT FROM EDC	80,764	128,519	(47,755)	-37.16%	80,764	0	0.00%
INTERGOVERNMENTAL	84,540	172,747	(88,208)	-51.06%	-	84,540	#DIV/0!
LICENSES & PERMITS	80,899	83,724	(2,825)	-3.37%	63,061	17,837	28.29%
LICENSES & PERMITS	80,899	83,724	(2,825)	-3.37%	63,061	17,837	28.29%
AMBULANCE REVENUE	-	0	-	0.00%	-	-	0.00%
DISPATCH & ANIMAL CONTROL	12,067	12,222	(155)	-1.27%	13,482	(1,415)	-10.50%
PARK FEES	7,240	6,380	860	13.48%	5,793	1,448	24.99%
POOL RECEIPTS	30	0	30	0.00%	36	(6)	-17.78%
PLAT FEES	3,000	4,600	(1,600)	-34.78%	8,340	(5,340)	-64.03%
CHARGES FOR SERVICES	22,337	23,202	(865)	-3.73%	28,296	(5,959)	-21.06%
DOT FINES	276	14,852	(14,576)	-98.14%	12,504	(12,228)	-97.79%
OMNI FEES	275	257	19	7.21%	287	(12)	-4.22%
COURT FINES	243,350	142,421	100,930	70.87%	113,420	129,931	114.56%
MUN COURT-TIME PAYMENT FEE	2,867	1,357	1,509	111.19%	904	1,963	217.12%
FINES & FORFEITURES	246,768	158,887	87,881	55.31%	127,115	119,653	94.13%
INTEREST EARNINGS	40,325	51,683	(11,358)	-21.98%	57,319	(16,994)	-29.65%
INTEREST REVENUE	40,325	51,683	(11,358)	-21.98%	57,319	(16,994)	-29.65%
INDUSTRIAL DISTRICT PAYMENT	275,000	0	275,000	0.00%	275,000	-	0.00%
INDUSTRIAL DISTRICT PAYMENT	275,000	0	275,000	0.00%	275,000	-	0.00%
LEASE OF FIRE STATION	109,578	109,923	(345)	-0.31%	110,197	(620)	-0.56%
OTHER REVENUE	6,588	12,861	(6,273)	-48.78%	3,852	2,736	71.04%
CITY EVENTS REVENUE	35	175	(140)	-80.00%	-	35	0.00%
OTHER REVENUE	116,271	122,959	(6,688)	-5.44%	114,083	2,188	1.92%
TRANSFER TO OTHER FDS	7,500	7,500	-	0.00%	7,500	(0)	0.00%
SANITATION FRANCHISE TRSFR	106,058	106,260	(201)	-0.19%	106,058	0	0.00%
REIMBURSEMENT FROM ENTERPRISE	601,291	572,510	28,781	5.03%	601,291	(0)	0.00%
TRANSFERS IN	714,849	686,270	28,580	4.16%	714,850	(0)	0.00%
TRANSFER (TO)	-	-353,729	353,729	-100.00%	-	-	0.00%
TRANS FRM/(TO) CAP PROJEC	(916,425)	-350,745	(565,680)	161.28%	(916,425)	-	0.00%
TRANSFERS OUT	(916,425)	-704,474	(211,951)	30.09%	(916,425)	-	0.00%
USE OF PRIOR YEAR FUNDS	964,899	1,264,643	(299,744)	-23.70%	964,899	-	0.00%
USE OF PRIOR YEAR FUNDS	964,899	1,264,643	(299,744)	-23.70%	964,899	-	0.00%

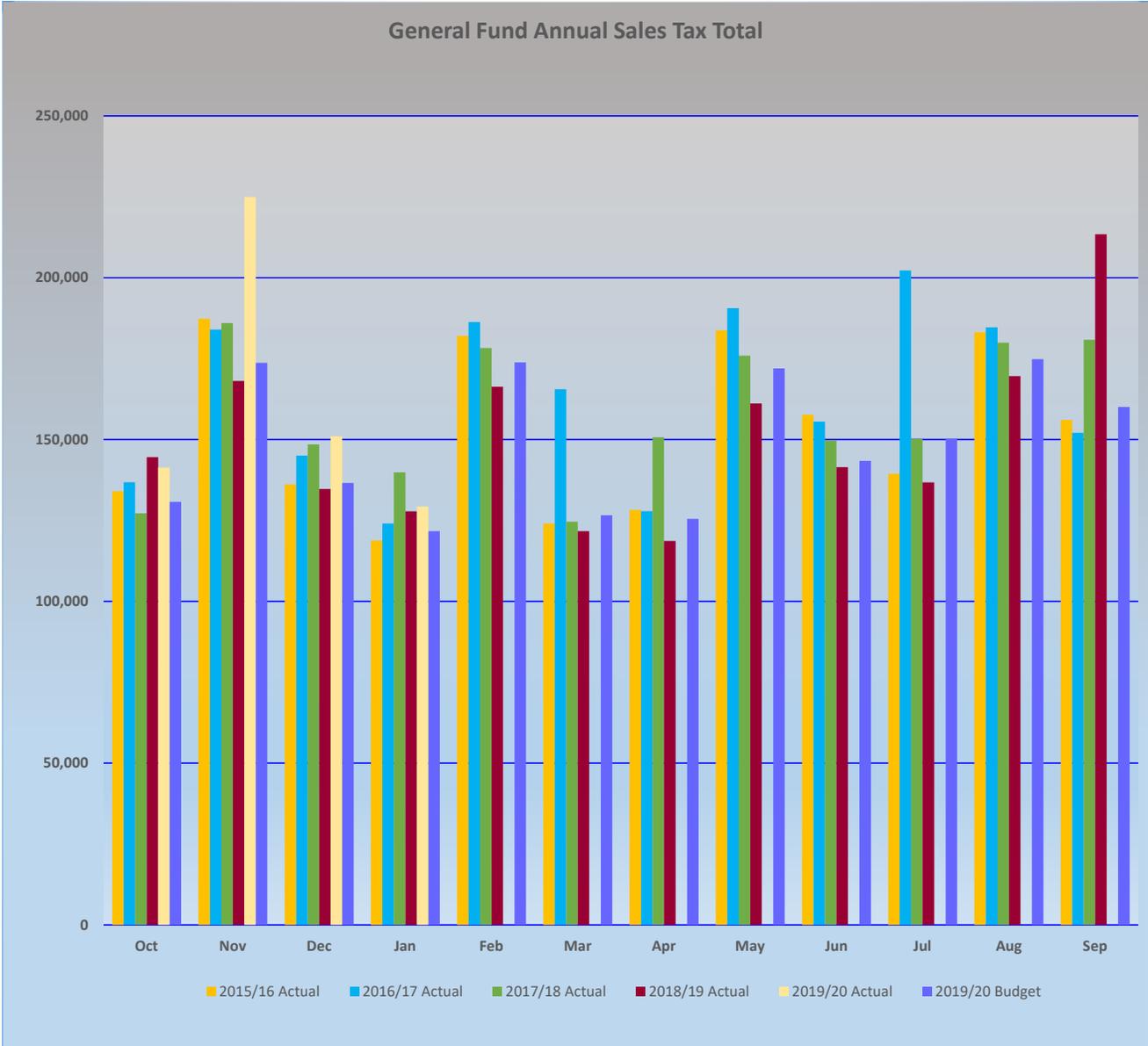
General Fund Monthly Sales Tax Comparison



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ Budget 2019/20	130,758	173,701	136,556	121,655	173,865	126,577	125,456	171,973	143,398	150,170	174,853	160,077
■ Actual 2019/20	141,341	224,972	151,016	129,278	0	0	0	0	0	0	0	0
■ Actual 2018/19	144,547	168,112	134,695	127,797	166,347	121,677	118,644	161,153	141,441	136,727	169,616	213,399

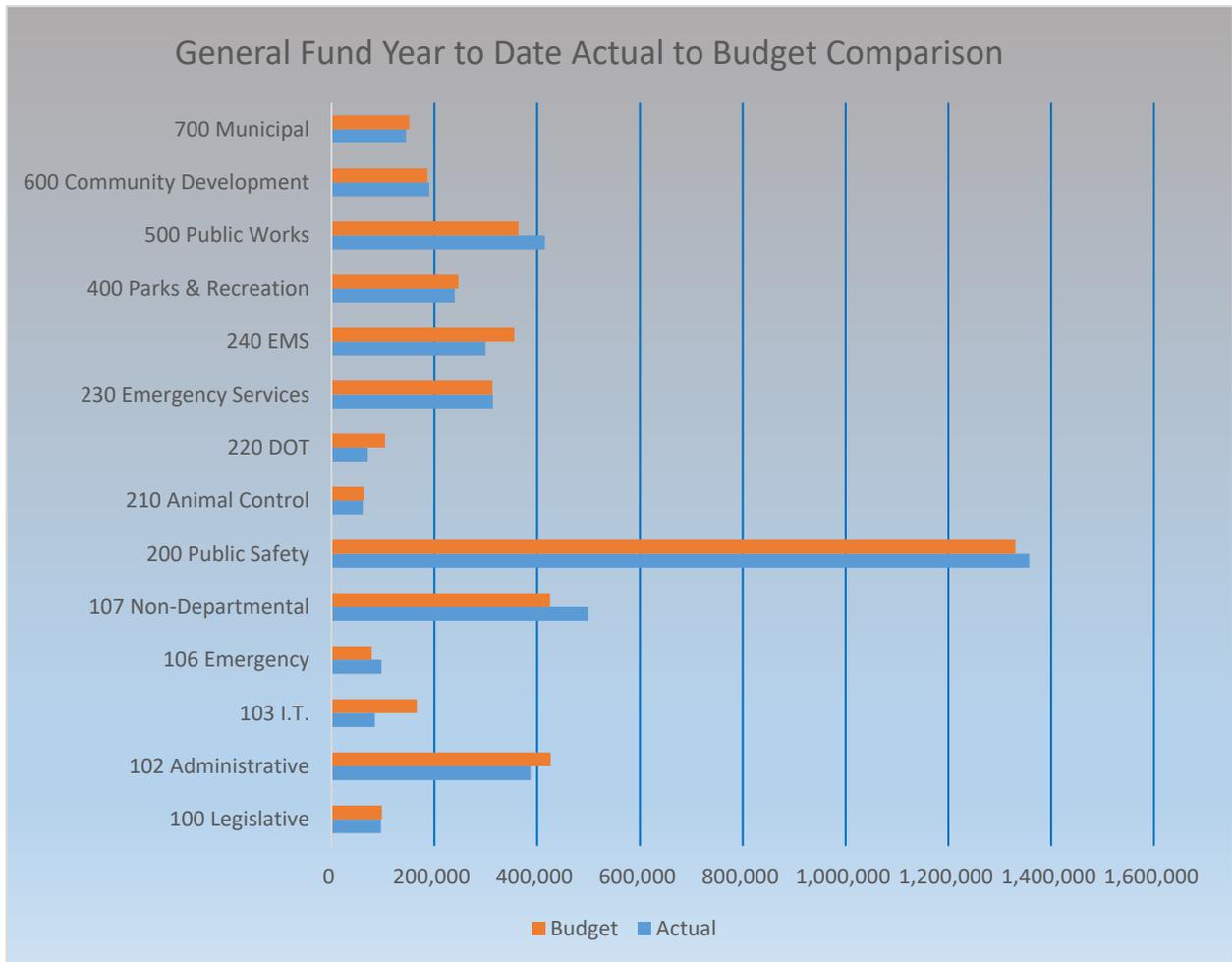
■ Budget 2019/20 ■ Actual 2019/20 ■ Actual 2018/19

	Sales Tax			Actual to Prior Year	% Actual to Prior Year	Current Year Actual to Budget	% Current Year to Budget
	2018/19	2019/20	2019/20				
	Actual	Actual	Budget				
October	144,547	141,341	130,758	(3,206)	-2.22%	10,583	8.09%
November	168,112	224,972	173,701	56,860	33.82%	51,272	29.52%
December	134,695	151,016	136,556	16,320	12.12%	14,460	10.59%
January	127,797	129,278	121,655	1,481	1.16%	7,623	6.27%
February	166,347	-	173,865	-	0.00%	-	0.00%
March	121,677	-	126,577	-	0.00%	-	0.00%
April	118,644	-	125,456	-	0.00%	-	0.00%
May	161,153	-	171,973	-	0.00%	-	0.00%
June	141,441	-	143,398	-	0.00%	-	0.00%
July	136,727	-	150,170	-	0.00%	-	0.00%
August	169,616	-	174,853	-	0.00%	-	0.00%
September	213,399	-	160,077	-	0.00%	-	0.00%
Totals	575,151	646,606	562,669	71,456	12.42%	83,938	14.92%



Annual Sales Tax Comparison					
	2015/16	2016/17	2017/18	2018/19	2019/20
	Actual	Actual	Actual	Actual	Actual
October	134,012	136,795	127,193	144,547	141,341
November	187,288	184,010	185,987	168,112	224,972
December	136,155	145,025	148,510	134,695	151,016
January	118,811	124,029	139,855	127,797	129,278
February	182,057	186,332	178,295	166,347	-
March	124,026	165,551	124,609	121,677	-
April	128,284	127,853	150,712	118,644	-
May	183,722	190,574	175,910	161,153	-
June	157,667	155,550	149,776	141,441	-
July	139,431	202,247	150,177	136,727	-
August	183,164	184,688	179,959	169,616	-
September	156,067	152,060	180,865	213,399	-
Totals	1,830,686	1,954,712	1,891,846	1,804,154	646,606

EXPENDITURES*	Actual	Budget	Variance	
100 Legislative	96,401	97,986	1,584	1.62%
102 Administrative	387,229	426,511	39,282	9.21%
103 I.T.	84,490	165,896	81,407	49.07%
106 Emergency	97,115	78,377	(18,738)	-23.91%
107 Non-Departmental	499,838	425,105	(74,733)	-17.58%
200 Public Safety	1,357,428	1,330,579	(26,849)	-2.02%
210 Animal Control	60,708	63,485	2,777	4.37%
220 DOT	70,727	104,298	33,570	32.19%
230 Emergency Services	314,039	313,161	(877)	-0.28%
240 EMS	299,426	355,692	56,266	15.82%
400 Parks & Recreation	239,868	246,933	7,065	2.86%
500 Public Works	415,283	363,830	(51,453)	-14.14%
600 Community Development	190,189	186,769	(3,420)	-1.83%
700 Municipal	144,953	151,385	6,432	4.25%
Total	4,257,694	4,310,007	52,313	1.21%



**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
January 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
PERSONNEL SERVICES						
215,748	222,620	6,872	100 Legislative	71,749	71,438	(311)
1,142,020	1,205,201	63,181	102 Administrative	374,010	401,727	27,718
276,939	283,352	6,413	103 I.T.	51,157	96,994	45,837
199,435	183,780	(15,655)	106 Emergency	84,909	63,836	(21,073)
19,162	18,950	(212)	107 Non-Departmental	10,904	10,692	(212)
3,493,209	3,518,126	24,917	200 Public Safety	1,258,479	1,186,337	(72,141)
146,193	150,726	4,533	210 Animal Control	51,418	51,571	154
247,543	287,656	40,113	220 DOT	69,609	98,575	28,965
121,780	129,157	7,377	230 Emergency Services	40,308	44,081	3,773
645,775	716,911	71,136	240 EMS	198,049	243,873	45,824
581,495	593,432	11,937	400 Parks & Recreation	184,067	181,996	(2,070)
721,311	745,232	23,921	500 Public Works	256,625	258,248	1,622
523,510	529,256	5,746	600 Community Development	180,216	172,794	(7,423)
419,103	441,657	22,554	700 Municipal	130,505	143,049	12,544
0	0	0	900 Hurricane	0	0	0
8,753,223	9,026,057	272,833	Total Expenditures	2,962,005	3,025,211	63,207

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
January 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
MATERIALS & SUPPLIES						
6,019	6,000	(19)	100 Legislative	16	81	65
7,233	10,650	3,417	102 Administrative	32	3,449	3,417
8,037	3,000	(5,037)	103 I.T.	7,537	1,275	(6,262)
195	625	430	106 Emergency	70	500	430
29,009	31,800	2,791	107 Non-Departmental	8,485	8,646	161
67,074	69,580	2,506	200 Public Safety	15,604	18,110	2,506
5,499	7,000	1,501	210 Animal Control	704	2,205	1,501
7,322	8,200	878	220 DOT	1,021	1,888	867
7,015	3,850	(3,165)	230 Emergency Services	3,776	611	(3,165)
49,724	35,500	(14,224)	240 EMS	26,053	11,829	(14,224)
47,470	49,250	1,780	400 Parks & Recreation	8,868	11,017	2,149
39,790	41,000	1,210	500 Public Works	5,532	6,075	543
7,834	8,619	785	600 Community Development	1,530	2,316	785
5,264	7,120	1,856	700 Municipal	470	2,326	1,856
0	0	0	900 Hurricane	0	0	0
287,486	282,194	(5,292)	Total Expenditures	79,699	70,327	(9,372)

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
January 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
SERVICES						
60,319	56,879	(3,440)	100 Legislative	24,636	26,466	1,831
112,408	121,465	9,057	102 Administrative	13,187	21,335	8,147
61,025	93,138	32,113	103 I.T.	18,573	66,139	47,566
35,685	37,590	1,905	106 Emergency	12,136	14,040	1,905
818,234	894,223	75,989	107 Non-Departmental	478,050	402,888	(75,162)
248,865	253,500	4,635	200 Public Safety	83,345	126,131	42,787
29,354	30,475	1,121	210 Animal Control	6,442	7,562	1,121
12,333	12,950	617	220 DOT	97	3,835	3,738
807,609	806,123	(1,486)	230 Emergency Services	269,955	268,469	(1,486)
33,236	40,092	6,856	240 EMS	6,503	13,359	6,856
187,805	197,460	9,655	400 Parks & Recreation	41,189	48,177	6,988
294,667	300,560	5,893	500 Public Works	48,294	75,103	26,808
26,784	30,000	3,216	600 Community Development	6,467	9,683	3,216
26,743	23,450	(3,293)	700 Municipal	9,303	6,010	(3,293)
0	0	0	900 Hurricane	0	0	0
<u>2,755,066</u>	<u>2,897,904</u>	<u>142,838</u>	Total Expenditures	<u>1,018,175</u>	<u>1,089,198</u>	<u>71,023</u>

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
January 31, 2020**

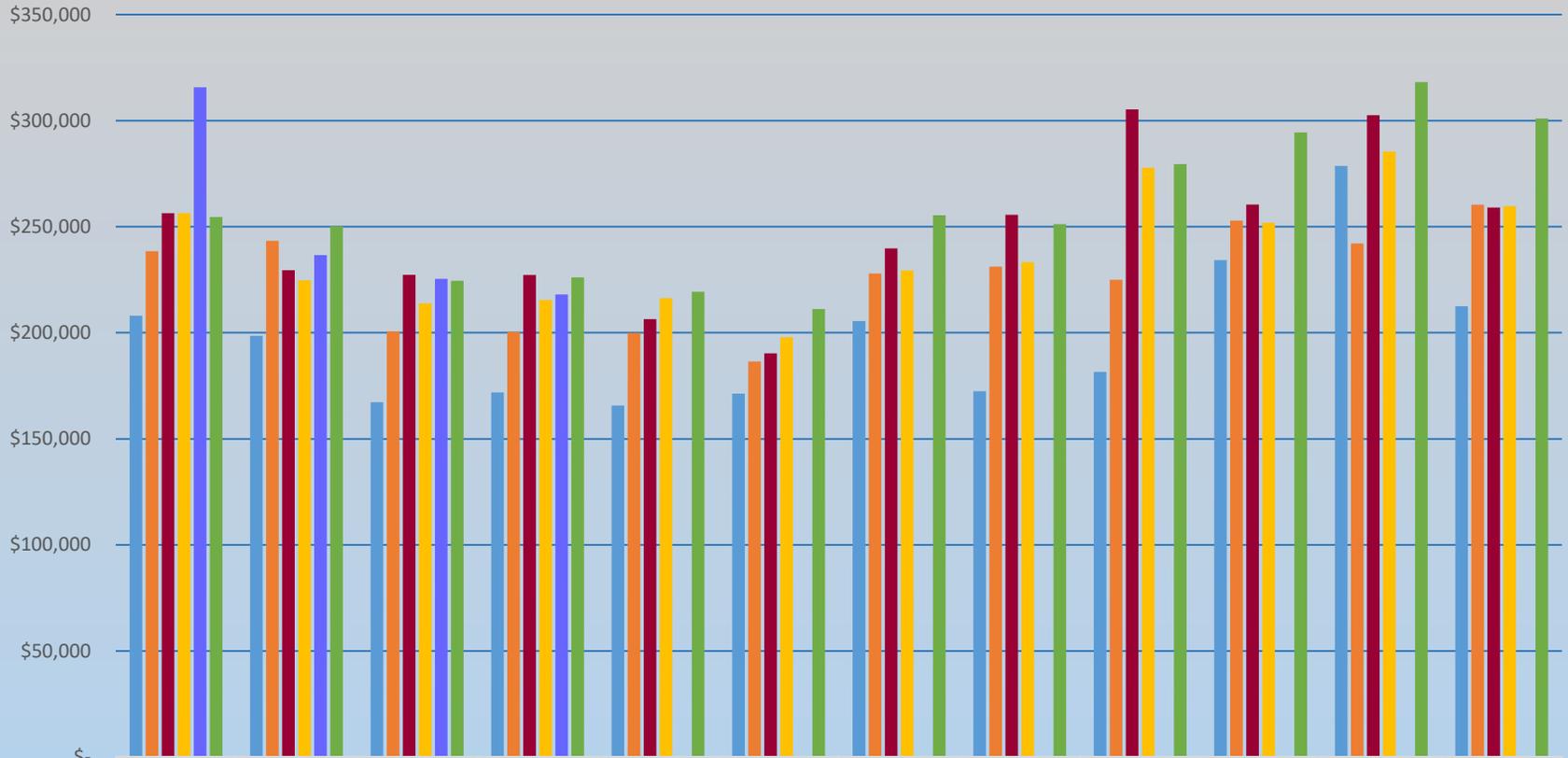
<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			CAPITAL			
0	0	0	100 Legislative	0	0	0
0	0	0	102 Administrative	0	0	0
38,735	33,000	(5,735)	103 I.T.	7,223	1,488	(5,735)
0	0	0	106 Emergency	0	0	0
8,020	8,500	480	107 Non-Departmental	2,400	2,880	480
133,452	133,452	0	200 Public Safety	0	0	0
6,430	6,432	2	210 Animal Control	2,144	2,146	2
0	0	0	220 DOT	0	0	0
0	0	0	230 Emergency Services	0	0	0
391,164	408,974	17,810	240 EMS	68,822	86,632	17,810
17,236	17,234	(2)	400 Parks & Recreation	5,745	5,742	(2)
130,298	356,369	226,071	500 Public Works	104,832	24,406	(80,426)
5,925	5,927	1	600 Community Development	1,976	1,977	1
4,675	0	(4,675)	700 Municipal	4,675	0	(4,675)
0	0	0	900 Hurricane	0	0	0
735,933	969,886	233,953	Total Expenditures	197,816	125,271	(72,545)

CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
January 31, 2020

ANNUAL				FISCAL YEAR-TO-DATE		
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	ENTERPRISE FUND	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
3,199,194	3,242,592	(43,398)	Water Sales	961,885	1,005,283	(43,398)
2,939,980	2,978,617	(38,637)	Sewer Service Charge	913,949	952,587	(38,637)
2,377,568	2,329,617	47,951	Sanitation Service Charge	799,773	751,822	47,951
6,570	11,000	(4,430)	Permits & Fees	150	4,580	(4,430)
66,904	71,366	(4,462)	Interest Income	14,776	19,238	(4,462)
190,108	187,313	2,795	Other Revenue	61,203	58,407	2,795
198,878	198,878	0	Transfers In	66,293	66,293	
1,052,271	1,052,271	0	Prior Year Funds	350,757	350,757	0
10,031,472	10,071,654	(40,182)	Total Revenues	3,168,786	3,208,967	(40,182)
EXPENDITURES						
1,234,959	1,305,645	70,686	Personnel Services	411,131	447,399	36,268
55,440	57,480	2,040	Materials & Supplies	13,886	16,375	2,489
3,651,467	3,628,934	(22,534)	Services	1,089,759	1,050,231	(39,528)
359,838	360,000	162	Infrastructure Maintenance	58,403	77,732	19,329
1,111,883	1,119,465	7,582	Capital Outlay	542,851	224,110	(318,741)
1,192,967	1,192,967	0	Debt Payments	397,656	397,656	0
2,397,048	2,397,048	(0)	Transfers Out	882,349	882,349	(0)
0	0	0	Hurricane	0	0	0
10,003,603	10,061,539	57,936	Total Expenditures	3,396,036	3,095,852	(300,183)
FUND BALANCE						
1,582,503	1,582,503	0	Beginning Balance Estimate	1,582,503	1,582,503	0
27,869	10,115	17,754	Change in Fund Balance	(227,250)	113,115	(340,365)
1,610,372	1,592,618	17,754	Ending Balance	1,355,253	1,695,618	(340,365)

	Current Year Actual January	Prior Year Actual January	Change Actual to Actual	% Change Actual to Actual	Current Year Budget January	Change Budget to Actual	% Change Budget to Actual
WATER SERVICE	911,245	874,751	36,494.62	4.17%	955,284	(44,038.95)	-4.61%
WATER SERVICE-EL JARDIN	0	-	-	0.00%	-	-	0.00%
WATER SERVICE-EL LAGO	32,795	29,562	3,232.19	10.93%	33,956	(1,162)	-3.42%
WATER TAP FEES	5,250	6,500	(1,250)	-19.23%	5,822	(572)	-9.83%
PENALTIES-UTILITIES	12,595	11,339	1,257	11.08%	10,220	2,375	23.24%
WATER SALES	235,252	922,152	(686,900.06)	-74.49%	237,918	(2,666)	-1.12%
LICENSES & PERMITS	150	1,351	(1,201)	-88.90%	4,580	(4,430)	-96.72%
PERMITS & FEES	150	1,351	(1,201)	-88.90%	4,580	(4,430)	-96.72%
INTEREST EARNINGS	7,388	8,882	(1,494)	-16.82%	9,621	(2,233)	-23.21%
INTEREST INCOME	7,388	8,882	(1,494)	-16.82%	9,621	(2,232.54)	-23.21%
OTHER REVENUE	5,431	4,410	1,021	23.15%	5,166	265	5.13%
GAIN IN SALE ON FIXED ASSETS	0	-	-	0.00%	-	-	0.00%
OTHER REVENUE	5,431	4,410	1,021	23.15%	5,166	265.20	5.13%
TRANS FRM/(TO) OTHER FUNDS	33,146	32,846	301	0.92%	33,146	0	0.00%
TRANSFERS IN	33,146	32,846	301	0.92%	33,146	0	0.00%
USE OF PRIOR YEAR FUNDS	350,757	-	350,757	0.00%	350,757	-	0.00%
USE OF PRIOR YEAR FUNDS	350,757	-	350,757	0.00%	350,757	-	0.00%
SEWER SERVICE	896,902	877,327	19,574	2.23%	937,172	(40,270.42)	-4.30%
SEWER SERVICE	5,627	6,166	(539)	-8.74%	5,321	306.47	5.76%
PENALTIES - UTILITIES	11,420	11,350	71	0.62%	10,094	1,326.86	13.15%
SEWER SERVICE CHARGE	913,949	894,843	19,106	2.14%	952,587	(38,637.10)	-4.06%
INTEREST EARNINGS	6,082	7,333	(1,251)	-17.06%	7,712	(1,629.68)	-21.13%
INTEREST INCOME	6,082	7,333	(1,251)	-17.06%	7,712	(1,629.68)	-21.13%
OTHER REVENUE	0	-	-	0.00%	-	-	0.00%
OTHER REVENUE	0	-	-	0.00%	-	-	0.00%
TRANSFER FROM EDC	33,146	32,846	301	0.92%	33,146	0	0.00%
TRANSFERS IN	33,146	32,846	301	0.92%	33,146	0	0.00%
FRANCHISE FEES	104,572	97,727	6,845	7.00%	101,042	3,529.80	3.49%
COMMERCIAL SANITATION	358,406	312,113	46,293	14.83%	320,296	38,109.92	11.90%
RESIDENTIAL SANITATION	332,571	307,335	25,236	8.21%	326,327	6,244.72	1.91%
PENALTIES-UTILITIES	4,224	3,933	291	7.40%	4,158	66.71	1.60%
SANITATION SERVICE CHARGES	799,773	721,108	78,665	10.91%	751,822	47,951.14	6.38%
INTEREST EARNINGS	1,306	1,548	(243)	-15.67%	1,906	(600.24)	-31.49%
INTEREST INCOME	1,306	1,548	(243)	-15.67%	1,906	(600.24)	-31.49%
SALE OF BAGS	0	10	(10)	0.00%	303	(302.75)	0.00%
SANITATION BILLING FEES	55,772	52,121	3,651	7.00%	52,939	2,832.75	5.35%
OTHER REVENUE	55,772	52,131	3,641	6.98%	53,242	2,530.01	4.75%

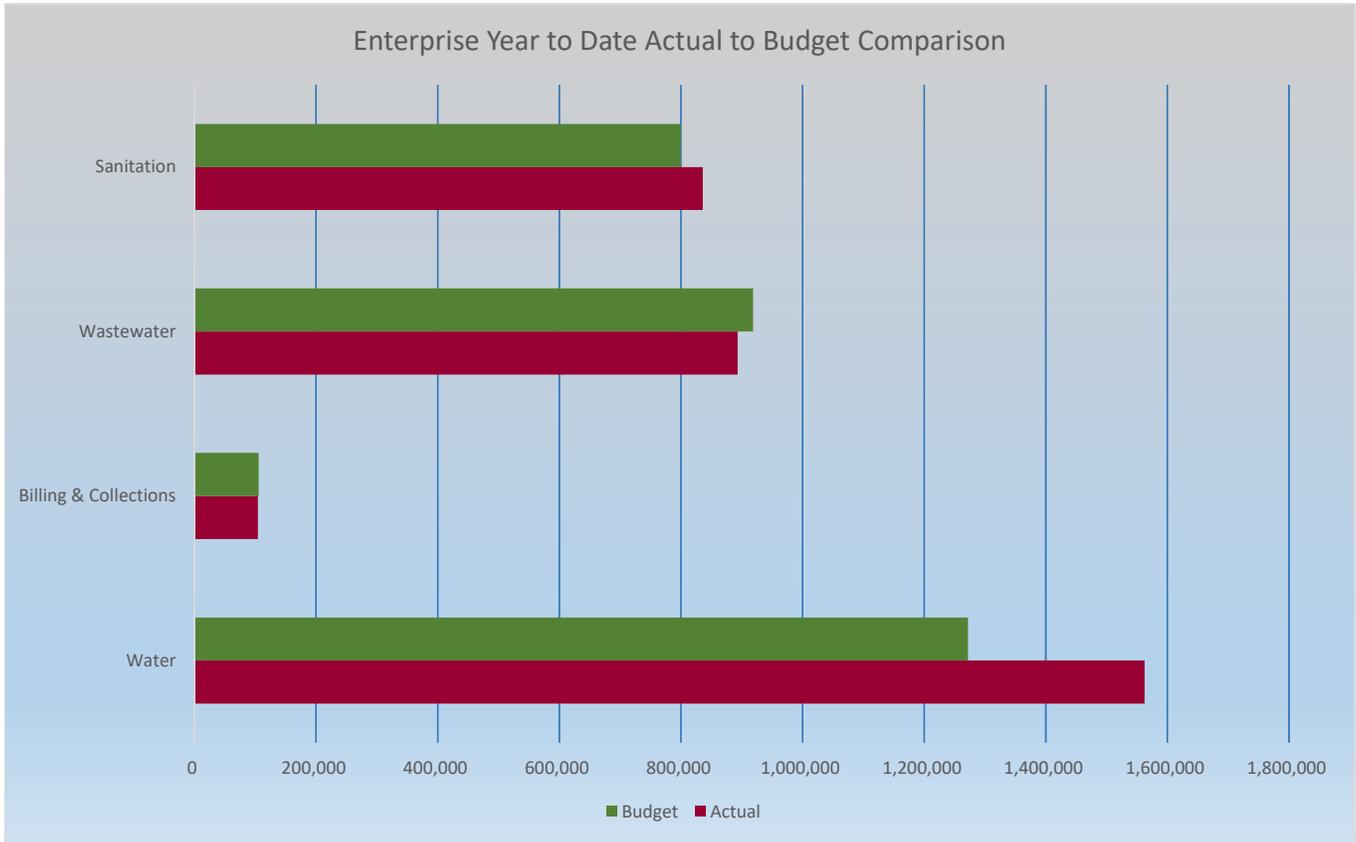
Monthly Water Billing



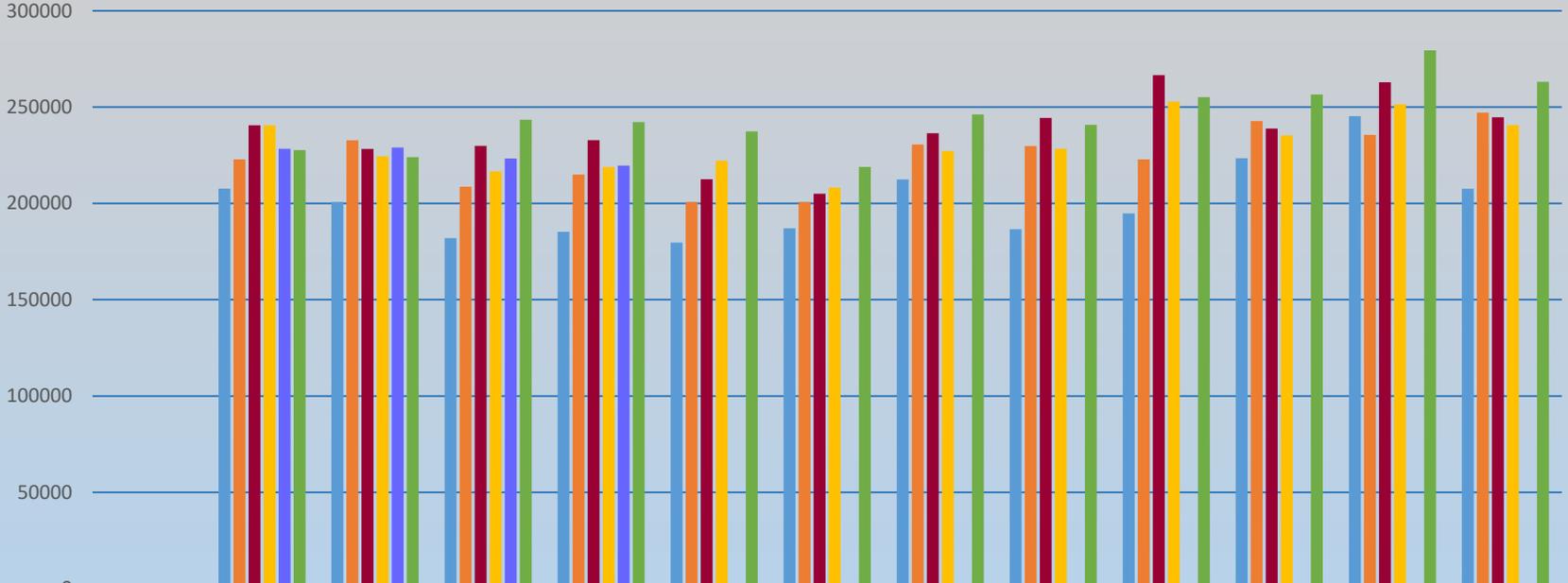
	October	November	December	January	February	March	April	May	June	July	August	September
2015/16 Actual	\$208,027	\$198,554	\$167,272	\$171,946	\$165,777	\$171,378	\$205,488	\$172,485	\$181,591	\$234,211	\$278,641	\$212,510
2016/17 Actual	\$238,440	\$243,355	\$200,634	\$200,386	\$199,907	\$186,486	\$227,913	\$231,116	\$224,975	\$252,867	\$242,051	\$260,356
2017/18 Actual	\$256,381	\$229,456	\$227,268	\$227,227	\$206,428	\$190,333	\$239,751	\$255,581	\$305,324	\$260,441	\$302,526	\$259,020
2018/19 Actual	\$256,381	\$224,713	\$213,817	\$215,420	\$216,257	\$197,878	\$229,291	\$233,216	\$277,816	\$251,896	\$285,406	\$259,674
2019/20 Actual	\$315,720	\$236,628	\$225,409	\$218,041								
2019/20 Budget	\$254,546	\$250,174	\$224,457	\$226,107	\$219,285	\$211,172	\$255,362	\$251,217	\$279,533	\$294,458	\$318,207	\$301,011

■ 2015/16 Actual
 ■ 2016/17 Actual
 ■ 2017/18 Actual
 ■ 2018/19 Actual
 ■ 2019/20 Actual
 ■ 2019/20 Budget

EXPENDITURES*	Actual	Budget	Variance	
Water	1,562,579	1,271,978	(290,601)	-22.85%
Billing & Collections	104,280	105,579	1,299	1.23%
Wastewater	893,289	918,550	25,261	2.75%
Sanitation	835,887	799,745	(36,142)	-4.52%
Total	3,396,036	3,095,852	(300,183)	-9.70%



Monthly Sewer Billing



	October	November	December	January	February	March	April	May	June	July	August	September
2015/16 Actual	\$207,684	\$200,658	\$181,931	\$185,250	\$179,581	\$187,047	\$212,449	\$186,533	\$194,769	\$223,452	\$245,334	\$207,580
2016/17 Actual	\$222,839	\$232,749	\$208,685	\$214,942	\$200,686	\$200,686	\$230,534	\$229,769	\$222,831	\$242,727	\$235,557	\$247,123
2017/18 Actual	\$240,534	\$228,300	\$229,864	\$232,845	\$212,510	\$204,992	\$236,379	\$244,378	\$266,595	\$238,840	\$262,884	\$244,683
2018/19 Actual	\$240,534	\$224,464	\$216,638	\$218,834	\$222,134	\$208,171	\$227,145	\$228,392	\$252,804	\$235,348	\$251,373	\$240,589
2019/20 Actual	\$228,384	\$228,950	\$223,291	\$219,583	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
2019/20 Budget	\$227,633	\$223,968	\$243,422	\$242,150	\$237,307	\$218,928	\$246,158	\$240,792	\$255,143	\$256,581	\$279,448	\$263,125

■ 2015/16 Actual
 ■ 2016/17 Actual
 ■ 2017/18 Actual
 ■ 2018/19 Actual
 ■ 2019/20 Actual
 ■ 2019/20 Budget

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
January 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
PERSONNEL SERVICES						
0	0	0	900 Hurricane	0	0	0
591,670	646,934	55,264	902 Water	182,957	223,160	40,203
211,989	217,681	5,692	905 Billing	74,146	73,820	(326)
431,299	441,030	9,731	912 Sewer	154,029	150,420	(3,609)
0	0	0	922 Sanitation	0	0	0
1,234,959	1,305,645	70,686	Total Expenditures	411,131	447,399	36,268

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
January 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			SUPPLIES			
0	0	0	900 Hurricane	0	0	0
14,871	16,400	1,529	902 Water	3,096	4,656	1,560
27,691	28,280	589	905 Billing	6,693	7,182	489
12,879	12,800	(79)	912 Sewer	4,097	4,537	440
0	0	0	922 Sanitation	0	0	0
55,440	57,480	2,040	Total Expenditures	13,886	16,375	2,489

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
January 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
SERVICES						
0	0	0	900 Hurricane	0	0	0
838,505	829,646	(8,860)	902 Water	229,998	197,417	(32,581)
75,929	77,565	1,636	905 Billing	23,442	24,578	1,136
621,478	630,310	8,832	912 Sewer	137,983	166,042	28,060
2,115,555	2,091,413	(24,142)	922 Sanitation	698,336	662,194	(36,142)
3,651,467	3,628,934	(22,534)	Total Expenditures	1,089,759	1,050,231	(39,528)

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
January 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			INFRASTRUCTURE MAINTENANCE			
0	0	0	900 Hurricane	0	0	0
159,838	160,000	162	902 Water	1,675	27,808	26,133
0	0	0	905 Billing	0	0	0
200,000	200,000	0	912 Sewer	56,728	49,923	(6,805)
0	0	0	922 Sanitation	0	0	0
<u>359,838</u>	<u>360,000</u>	<u>162</u>	Total Expenditures	<u>58,403</u>	<u>77,732</u>	<u>19,329</u>

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
January 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			CAPITAL			
0	0	0	900 Hurricane	0	0	0
1,031,588	1,031,995	407	902 Water	497,522	171,605	(325,916)
3,500	3,500	0	905 Billing	0	0	0
76,795	83,970	7,175	912 Sewer	45,330	52,505	7,175
0	0	0	922 Sanitation	0	0	0
<u>1,111,883</u>	<u>1,119,465</u>	<u>7,582</u>	Total Expenditures	<u>542,851</u>	<u>224,110</u>	<u>(318,741)</u>

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
January 31, 2020**

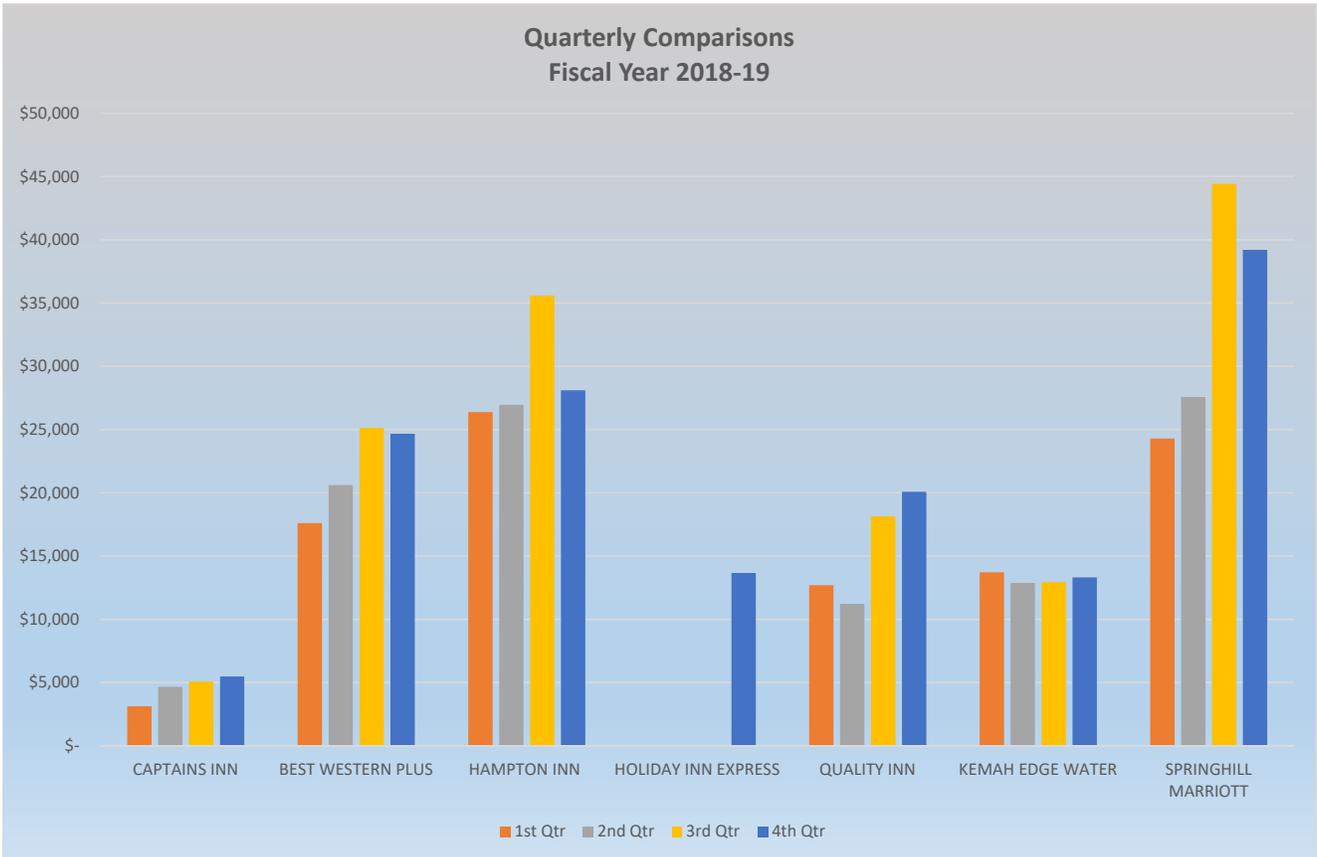
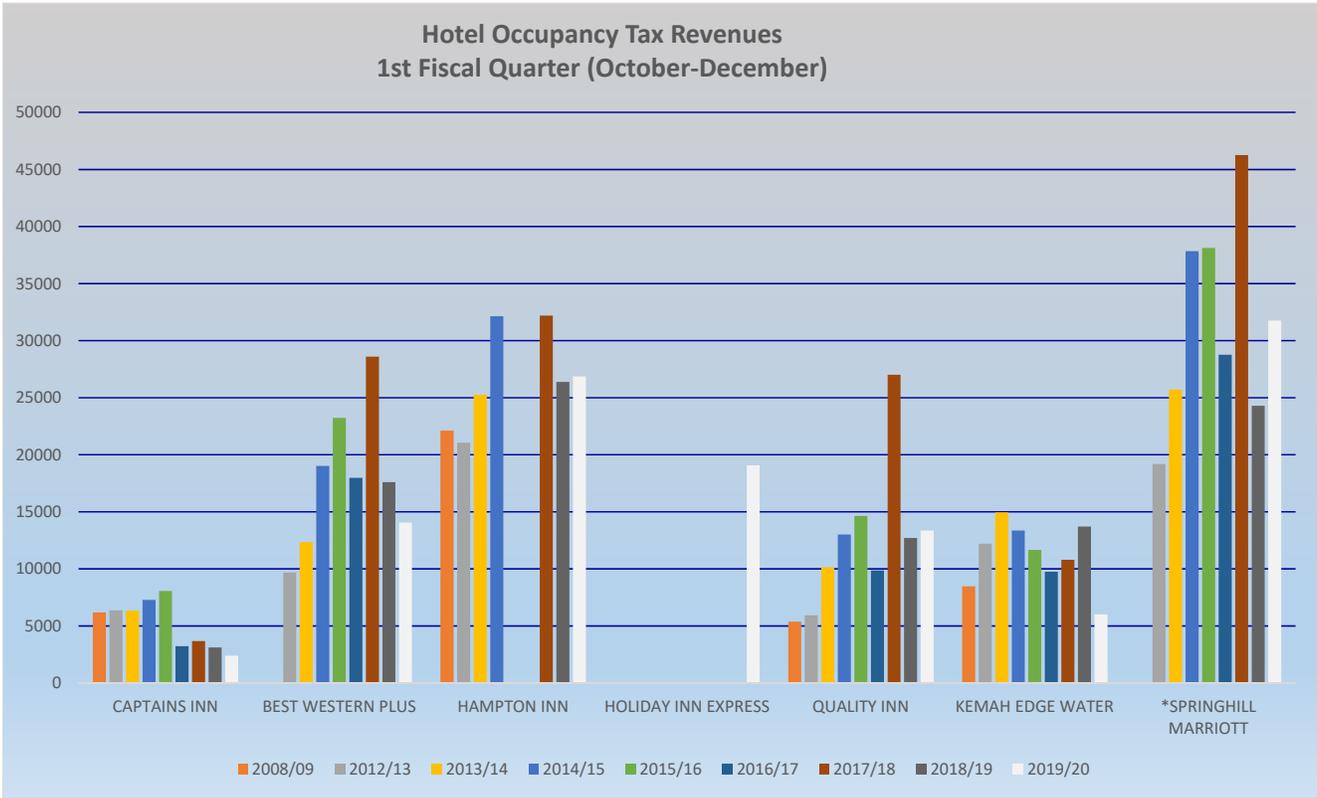
<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			TRANSFERS OUT			
0	0	0	900 Hurricane	0	0	0
995,509	995,509	0	902 Water	448,503	448,503	0
0	0	0	905 Billing	0	0	0
888,885	888,885	0	912 Sewer	296,295	296,295	0
412,654	412,654	(0)	922 Sanitation	137,551	137,551	(0)
<u>2,297,048</u>	<u>2,297,048</u>	(0)	Total Expenditures	<u>882,349</u>	<u>882,349</u>	(0)

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
January 31, 2020**

ANNUAL				FISCAL YEAR-TO-DATE		
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	ENTERPRISE FUND	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
			DEBT PAYMENTS			
0	0	0	900 Hurricane	0	0	0
596,484	596,484	0	902 Water	198,828	198,828	0
0	0	0	905 Billing	0	0	0
596,484	596,484	0	912 Sewer	198,828	198,828	0
0	0	0	922 Sanitation	0	0	0
<u>1,192,967</u>	<u>1,192,967</u>	0	Total Expenditures	<u>397,656</u>	<u>397,656</u>	0

CITY OF SEABROOK
HOTEL/MOTEL FUND - MONTHLY REPORT
January 31, 2020

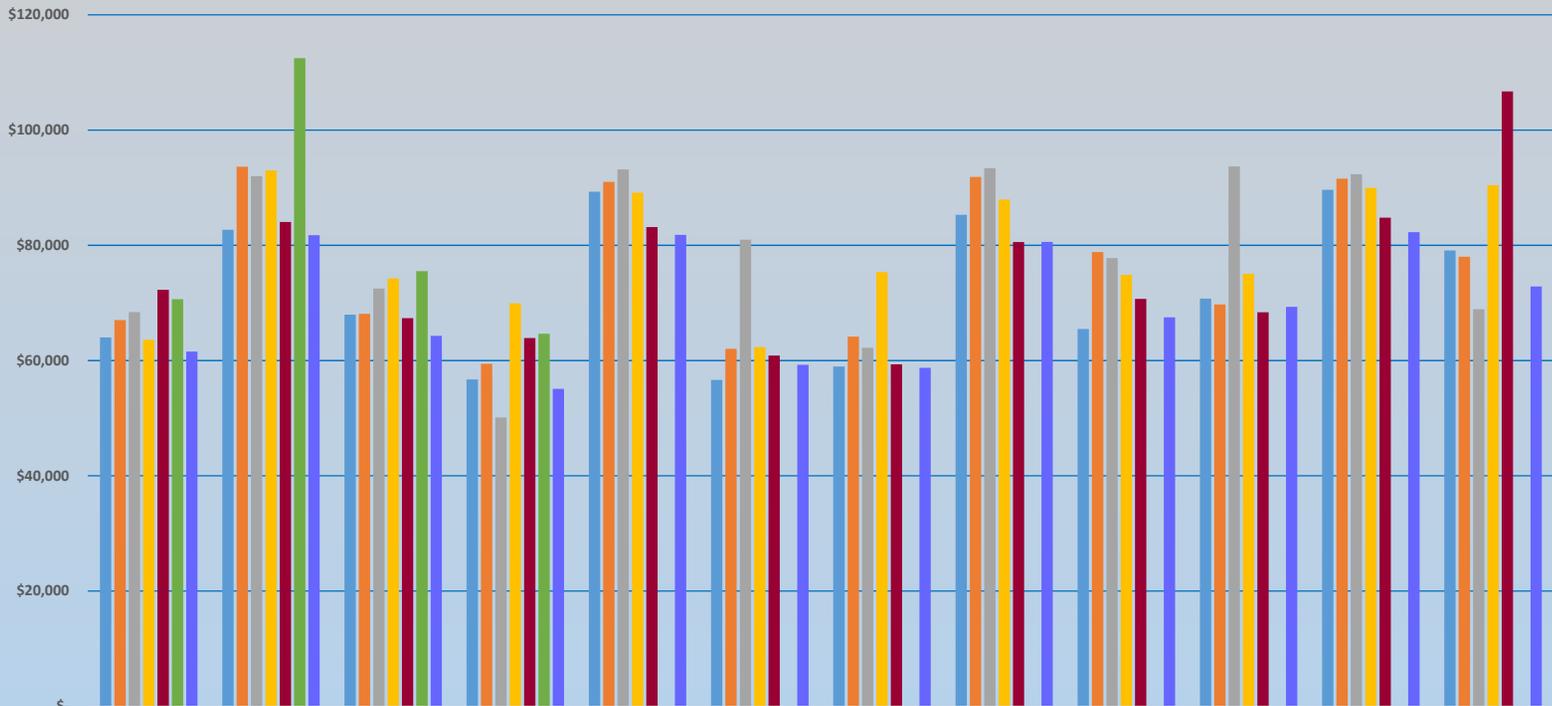
ANNUAL			FISCAL YEAR-TO-DATE			
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	HOTEL/MOTEL FUND	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
533,300	485,185	48,115	Hotel Occupancy Tax	242,081	193,966	48,115
11,404	7,076	4,328	Interest Income	6,373	2,045	4,328
96,143	100,000	(3,857)	Seabrook Festival Revenue	96,143	100,000	(3,857)
753	1,300	(547)	Pelican Revenue	0	547	(547)
0	0	0	Other Revenue	0	0	0
53,000	53,000	0	Use of Prior Funds	53,000	53,000	0
<u>694,600</u>	<u>646,561</u>	<u>48,039</u>	Total Revenues	<u>397,597</u>	<u>349,557</u>	<u>48,039</u>
EXPENDITURES						
128,141	122,523	(5,618)	Personnel Services	46,712	39,194	(7,518)
2,204	2,000	(204)	Materials & Supplies	454	250	(204)
451,527	455,110	3,583	Services	325,379	326,091	712
0	0	0	Capital Outlay	0	0	0
<u>581,872</u>	<u>579,633</u>	<u>(2,239)</u>	Total Expenditures	<u>372,545</u>	<u>365,535</u>	<u>(7,010)</u>
FUND BALANCE						
1,313,587	1,313,587	0	Beginning Unreserved Fund Bal	1,313,587	1,313,587	0
112,728	66,928	45,800	Change in Fund Balance	25,051	(15,978)	41,029
<u>1,426,315</u>	<u>1,380,515</u>	<u>45,800</u>	Ending Unreserved Fund Bal	<u>1,338,638</u>	<u>1,297,609</u>	<u>41,029</u>



**CITY OF SEABROOK
SEDC - MONTHLY REPORT
January 31, 2020**

ANNUAL				FISCAL YEAR-TO-DATE		
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	SEDC	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
895,666	835,000	60,666	Sales Tax	323,303	262,637	60,666
0	0	0	Grant Proceeds	0	0	0
77,281	86,950	(9,669)	Interest Income	16,540	26,209	(9,669)
1,144	1,200	(56)	Other Revenue	300	356	(56)
0	0	0	Loan Repayment	0	0	0
<u>974,091</u>	<u>923,150</u>	<u>50,941</u>	Total Revenues	<u>340,143</u>	<u>289,202</u>	<u>50,941</u>
EXPENDITURES						
0	0	0	Personnel Services	0	0	0
163	150	(13)	Materials & Supplies	47	34	(13)
1,098,081	1,131,973	33,892	Services	93,193	127,085	33,892
441,171	441,171	(0)	Transfers Out	147,057	147,057	(0)
<u>1,539,416</u>	<u>1,573,294</u>	<u>33,878</u>	Total Expenditures	<u>240,297</u>	<u>274,175</u>	<u>33,878</u>
FUND BALANCE						
3,209,979	3,209,979	0	Beginning Balance Estimate	3,209,979	3,209,979	0
(565,325)	(650,144)	84,819	Change in Fund Balance	99,846	15,027	84,819
<u>2,644,654</u>	<u>2,559,835</u>	<u>84,819</u>	Ending Balance	<u>3,309,825</u>	<u>3,225,006</u>	<u>84,819</u>

EDC Annual Sales Tax Comparison by Month



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Actual 2014/15	\$64,008	\$82,695	\$67,956	\$56,695	\$89,300	\$56,629	\$58,939	\$85,286	\$65,476	\$70,767	\$89,635	\$79,100
Actual 2015/16	\$67,006	\$93,644	\$68,078	\$59,405	\$91,029	\$62,013	\$64,142	\$91,861	\$78,834	\$69,716	\$91,582	\$78,034
Actual 2016/17	\$68,397	\$92,005	\$72,512	\$50,112	\$93,166	\$81,001	\$62,216	\$93,400	\$77,775	\$93,688	\$92,344	\$68,878
Actual 2017/18	\$63,596	\$92,994	\$74,255	\$69,927	\$89,147	\$62,304	\$75,356	\$87,955	\$74,888	\$75,088	\$89,979	\$90,433
Actual 2018/19	\$72,274	\$84,056	\$67,348	\$63,898	\$83,174	\$60,838	\$59,322	\$80,577	\$70,720	\$68,364	\$84,808	\$106,699
Actual 2019/20	\$70,670	\$112,486	\$75,508	\$64,639	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Budget 2019/20	\$61,542	\$81,753	\$64,270	\$55,073	\$81,830	\$59,248	\$58,732	\$80,594	\$67,491	\$69,313	\$82,295	\$72,859

EDC Monthly Sales Tax Comparison



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ Budget 2019/20	\$61,542	\$81,753	\$64,270	\$55,073	\$81,830	\$59,248	\$58,732	\$80,594	\$67,491	\$69,313	\$82,295	\$72,859
■ Actual 2019/20	\$70,670	\$112,486	\$75,508	\$64,639	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
■ Actual 2018/19	\$72,274	\$84,056	\$67,348	\$63,898	\$83,174	\$60,838	\$59,322	\$80,577	\$70,720	\$68,364	\$84,808	\$106,699

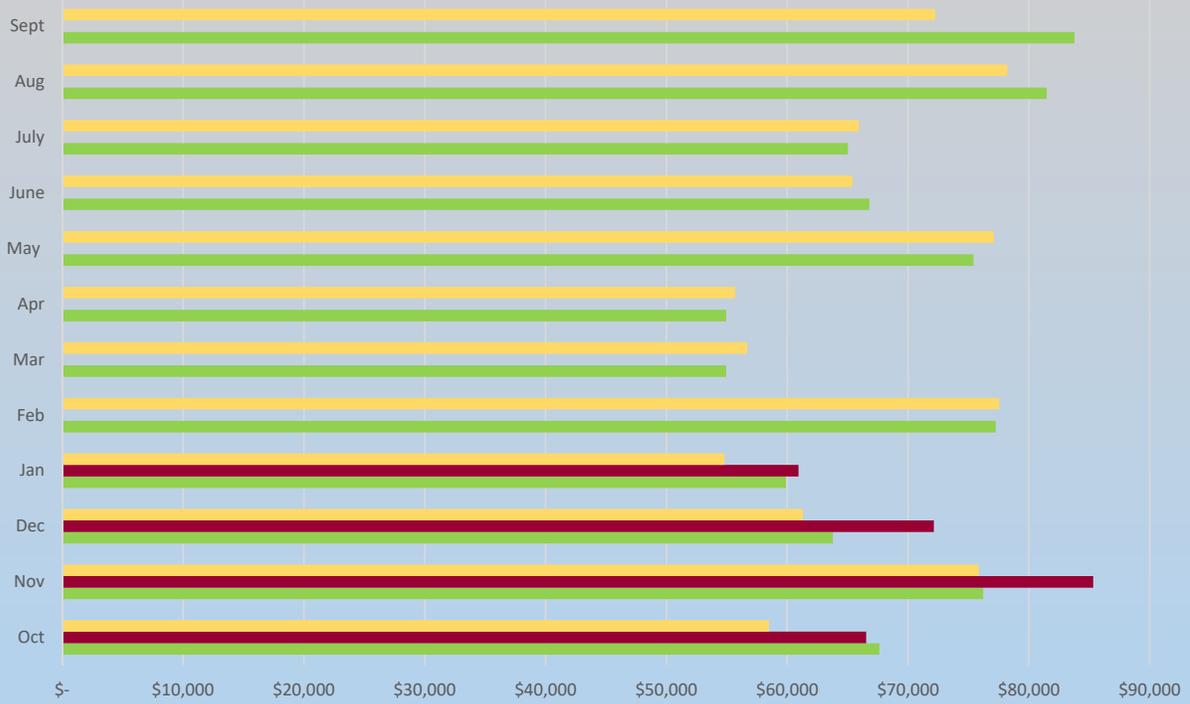
■ Budget 2019/20 ■ Actual 2019/20 ■ Actual 2018/19

	EDC Sales Tax			Actual to Prior Year	% Actual to Prior Year	Current Year Actual to Budget	% Current Year to Budget
	2018/19 Actual	2019/20 Actual	2019/20 Budget				
October	72,274	70,670	61,542	-1,603.22	13.64%	9,129	14.83%
November	84,056	112,486	81,753	28,430	33.82%	30,733	37.59%
December	67,348	75,508	64,270	8,160	12.12%	11,237	17.48%
January	63,898	64,639	55,073	741	1.16%	9,566	17.37%
February	83,174	-	81,830	-	0.00%	-	0.00%
March	60,838	-	59,248	-	0.00%	-	0.00%
April	59,322	-	58,732	-	0.00%	-	0.00%
May	80,577	-	80,594	-	0.00%	-	0.00%
June	70,720	-	67,491	-	0.00%	-	0.00%
July	68,364	-	69,313	-	0.00%	-	0.00%
August	84,808	-	82,295	-	0.00%	-	0.00%
September	106,699	-	72,859	-	0.00%	-	0.00%
Totals	287,575	323,303	262,637	35,728	12.42%	60,666	23.10%

CITY OF SEABROOK
CRIME DISTRICT - MONTHLY REPORT
January 31, 2020

ANNUAL				FISCAL YEAR-TO-DATE		
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	CRIME DISTRICT	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
848,970	799,216	49,754	Sales Tax	284,926	250,448	34,478
17,824	19,816	(1,992)	Interest Income	3,972	5,965	(1,992)
0	0		Other Revenue	0	0	
<u>866,793</u>	<u>819,032</u>	<u>47,761</u>	Total Revenues	<u>288,898</u>	<u>256,413</u>	<u>32,485</u>
EXPENDITURES						
583,695	599,274	15,579	Personnel Services	204,264	203,692	(572)
8,547	9,500	953	Materials & Supplies	2,165	3,118	953
141,665	143,050	1,385	Services	24,458	24,713	255
193,620	193,672	52	Transfers Out	64,557	64,609	52
<u>927,528</u>	<u>945,496</u>	<u>17,968</u>	Total Expenditures	<u>295,445</u>	<u>296,132</u>	<u>687</u>
FUND BALANCE						
954,013	954,013	0	Beginning Balance Estimate	954,013	954,013	0
(60,734)	(126,464)	65,730	Change in Fund Balance	(6,547)	(39,720)	33,172
<u>893,279</u>	<u>827,549</u>	<u>65,730</u>	Ending Balance	<u>947,466</u>	<u>914,293</u>	<u>33,172</u>

Crime District Monthly Sales Tax Comparison

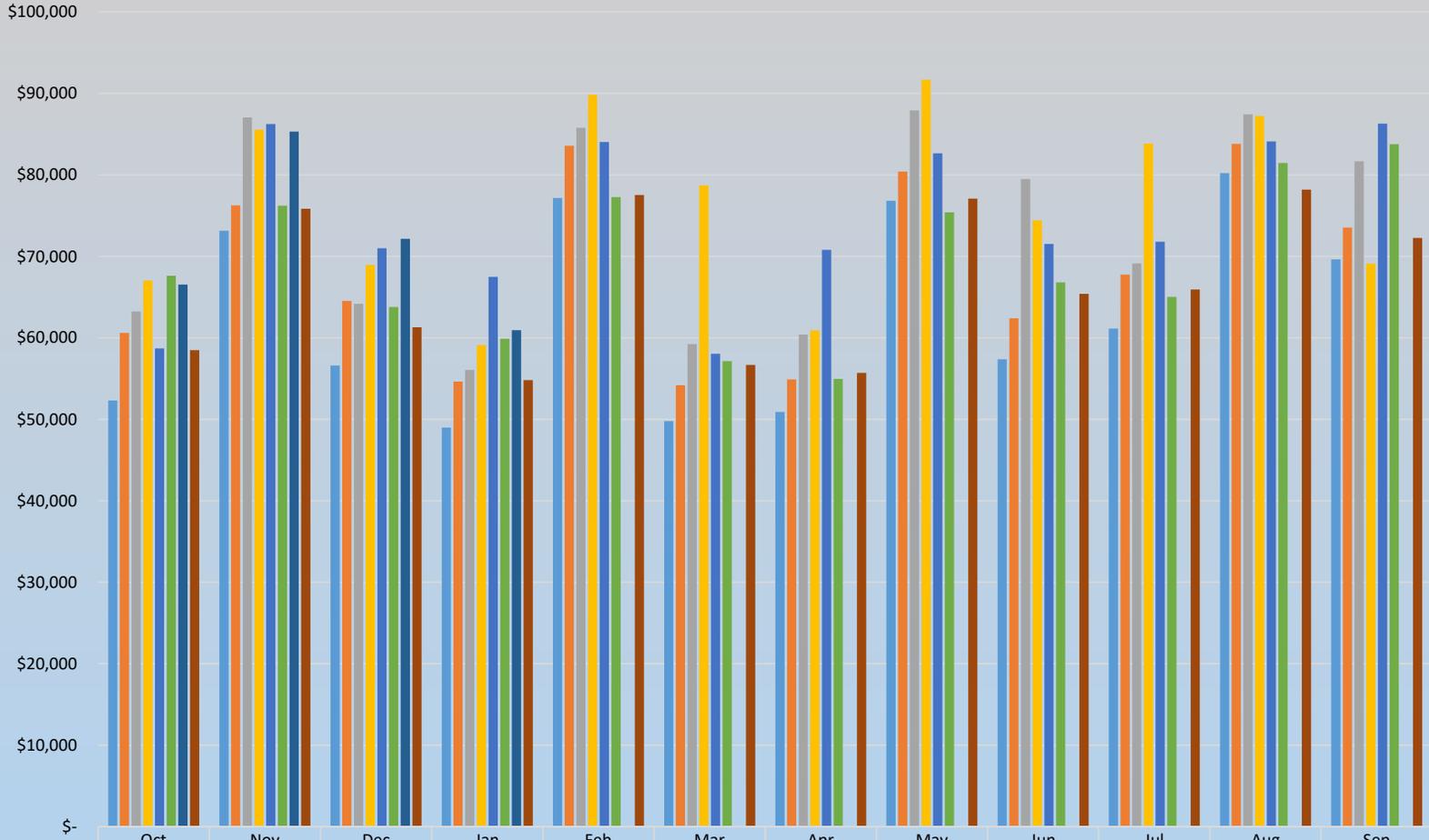


	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Budget 2019/20	\$58,493	\$75,851	\$61,302	\$54,802	\$77,537	\$56,671	\$55,688	\$77,092	\$65,399	\$65,935	\$78,197	\$72,249
Actual 2019/20	\$66,532	\$85,322	\$72,140	\$60,932	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Actual 2018/19	\$67,626	\$76,218	\$63,777	\$59,892	\$77,258	\$54,952	\$54,952	\$75,406	\$66,798	\$65,020	\$81,467	\$83,773

■ Budget 2019/20 ■ Actual 2019/20 ■ Actual 2018/19

	Crime District Sales Tax			Actual to Prior Year	% Actual to Prior Year	Current Year Actual to Budget	% Current Year to Budget
	2018/19	2019/20	2019/20				
	Actual	Actual	Budget				
October	67,626	66,532	58,493	-1,093	13.64%	8,038.74	13.74%
November	76,218	85,322	75,851	9,103	11.94%	9,471.26	12.49%
December	63,777	72,140	61,302	8,363	13.11%	10,838.41	17.68%
January	59,892	60,932	54,802	1,040	1.74%	6,129.29	11.18%
February	77,258	-	77,537	-	0.00%	-	0.00%
March	57,143	-	56,671	-	0.00%	-	0.00%
April	54,952	-	55,688	-	0.00%	-	0.00%
May	75,406	-	77,092	-	0.00%	-	0.00%
June	66,798	-	65,399	-	0.00%	-	0.00%
July	65,020	-	65,935	-	0.00%	-	0.00%
August	81,467	-	78,197	-	0.00%	-	0.00%
September	83,773	-	72,249	-	0.00%	-	0.00%
Totals	267,513	284,926	250,448	17,413	6.51%	34,478	13.77%

Crime District Annual Sales Tax Comparison by Month



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Actual 2013/14	\$52,302	\$73,140	\$56,607	\$48,975	\$77,153	\$49,781	\$50,905	\$76,815	\$57,368	\$61,130	\$80,207	\$69,633
Actual 2014/15	\$60,599	\$76,261	\$64,536	\$54,634	\$83,566	\$54,190	\$54,905	\$80,412	\$62,397	\$67,767	\$83,799	\$73,542
Actual 2015/16	\$63,238	\$87,054	\$64,169	\$56,045	\$85,778	\$59,229	\$60,408	\$87,907	\$79,495	\$69,123	\$87,431	\$81,664
Actual 2016/17	\$67,024	\$85,549	\$68,947	\$59,125	\$89,819	\$78,699	\$60,920	\$91,672	\$74,424	\$83,836	\$87,228	\$69,111
Actual 2017/18	\$58,705	\$86,232	\$70,992	\$67,480	\$84,038	\$58,048	\$70,796	\$82,646	\$71,525	\$71,799	\$84,114	\$86,294
Actual 2018/19	\$67,626	\$76,218	\$63,777	\$59,892	\$77,258	\$57,143	\$54,952	\$75,406	\$66,798	\$65,020	\$81,467	\$83,773
Actual 2019/20	\$66,532	\$85,322	\$72,140	\$60,932	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Budget 2019/20	\$58,493	\$75,851	\$61,302	\$54,802	\$77,537	\$56,671	\$55,688	\$77,092	\$65,399	\$65,935	\$78,197	\$72,249

TEXPOOL REPORT

MONTH OF JANUARY 31, 2020

1.6774%

	BEGINNING BALANCE	TRANSFER IN/(OUT)	INT EARNED (Posted Jan)	ENDING BALANCE	PURPOSE OF FUND
GENERAL FUND - UNRESTRICTED	4,567,344.28	907,100.93	10,101.60	5,484,546.81	Working capital
GENERAL FUND - RESTRICTED	1,600,000.00	0.00	incl in above	1,600,000.00	
ENTERPRISE FUND - UNRESTRICT	2,077,890.87	(163,247.00)	2,995.31	1,917,639.18	Working capital
ENTERPRISE FUND - RESTRICTED	300,000.00	0.00	incl in above	300,000.00	Customer liability
CAPITAL IMPACT FEES	3,420,420.78	0.00	4,626.12	3,425,046.90	Water & sewer lines extensions & expansions
PARK FEES	49,855.35	0.00	67.43	49,922.78	Reserved for acquisition & development of park land
SEIZURE	48,043.49	0.00	64.98	48,108.47	Solely to purchase equipment for Law Enforcement
CHILD SAFETY PROGRAMS	17,419.19	0.00	23.56	17,442.75	Reserved for Child Safety/School Zones
FEDERAL SEIZURE	15,826.19	0.00	21.40	15,847.59	Criminal Investigation - Federal Funds
HOTEL/MOTEL FUND	1,052,859.90	0.00	1,423.99	1,054,283.89	Restricted for promotion of tourism
DEBT SERVICE FUND	2,387,873.84	937,769.90	3,270.63	3,328,914.37	Restricted for General fund reserves & yearly debt service
GENERAL CAPITAL PROJECTS	1,732,626.38	(2,000.00)	2,343.29	1,732,969.67	General Fund CIP
CAPITAL PROJECT BONDS	4,565,236.05	0.00	6,174.49	4,571,410.54	2016A CO WW Plant, Clarifier & Todville 2016 Sewer
WTR/SWR BONDS	619,713.61	(105,000.00)	833.57	515,547.18	Funds transferred from Bond Mkt Acct to allow liquidity
IT BONDS	60.01	0.00	0.08	60.09	Fiber Optics
PD & GF BONDS	0.00	0.00	0.00	0.00	Public Wokrks Facility
PD & GF BONDS (GEN FUND Reserve)	29.64	0.00	0.04	29.68	Public Wokrks Facility funds provided by GF Reserve
FIRE BONDS	46.60	0.00	0.06	46.66	Fire Engine
CAROTHERS	92,724.06	(1,000.00)	125.37	91,849.43	Carother Facility & Park
ANIMAL	5,810.24	0.00	7.86	5,818.10	Animal Shelter Needs - Donation
CRIME DISTRICT	685,111.97	(16,139.33)	904.79	669,877.43	Funds transferred from Bond Mkt Acct to allow liquidity
SEDC II - UNRESTRICTED	2,740,186.83	12,848.59	3,956.50	2,756,991.92	Seabrook Economic Development Corporation II
SEDC II - RESTRICT FOR EMERGENCY	180,000.00	0.00	incl in above	180,000.00	Emergency Reserve
STEP FUND	29,610.10	0.00	40.05	29,650.15	
PUBLIC SAFETY	185,078.83	0.00	250.32	185,329.15	Public Safety Needs
MUNI COURT - SECURITY FUND	17,989.82	0.00	24.33	18,014.15	Funds from fines to be used for security
COURT - TIME PAYMENT FEES	19,879.39	0.00	26.89	19,906.28	Funds from fines to be used to improve court
MUNI COURT - TECHNOLOGY FUND	996.99	0.00	1.35	998.34	Fund court on technology
PUBLIC SAFETY VERF	864,134.26	16,139.33	1,190.57	881,464.16	Public Safety Vehicle Equipment Replacement
PEG Fund	160,655.89	0.00	217.29	160,873.18	Public Education and Government Access
GE VERF	387,657.76	13,527.58	542.60	401,727.94	
STABILIZATION FUND	845,328.92	0.00	1,143.31	846,472.23	Highway 146 Project
WATER RATE STABILIZATION	537,013.86	0.00	726.31	537,740.17	
TOTAL TEXPOOL FUND	29,207,425.10	1,600,000.00	41,104.09	\$30,848,529.19	

The investment portfolio of the City of Seabrook is in compliance with the investment strategies expressed in the City's Investment Policy and relevant provisions of Chapter 2256 of the Local Government Code.

Michael Gibbs

Finance Director



Monthly Newsletter: February 2020

ANNOUNCEMENTS

We welcome the following entities who joined TexPool in January 2020:

TexPool

Mills County
Deep East Texas Self Insurance Fund
Bexar County ESD 6
Comal County ESD 4

TexPool Prime

Trinity River Authority of Texas
Deep East Texas Self Insurance Fund
Bexar County ESD 6
Comal County ESD 4

Upcoming Events

Feb 23, 2020 - Feb 26, 2020
San Antonio
GTOT Winter Seminar

Mar 02, 2020 - Mar 06, 2020
Houston
TASBO Annual Conference

TexPool Advisory Board Members

David Garcia Jerry Dale
Patrick Krishock David Landeros
Belinda Weaver Sharon Matthews
Deborah Laudermilk Vivian Wood

Overseen by the State of Texas Comptroller of Public Accounts Glenn Hegar.

Operated under the supervision of the Texas Treasury Safekeeping Trust Company

Economic and Market Commentary: Range Bound

February 1, 2020

Only two words changed in last week's Federal Reserve's statement from the previous one, but those in the liquidity markets had plenty to digest in the form of the accompanying Implementation Note. It's the very definition of inside baseball, but its announcement of an increase in the rate on the reverse repo facility and the interest on excess returns (IOER) has wider implications.

The change is all about control. Policymakers want the rate for overnight transactions to be within the current fed fund's 1.5-1.75% bound. They raised IOER from 1.55% to 1.60% and reverse repo from 1.45% to 1.50%. It's a bit like bending the wire coat hanger analogy. Transaction rates moved higher in the summer, so regulators pushed the two rates lower. With the Fed's massive injection of liquidity into the system starting in September, these rates slipped and now it is shifting them in the other direction.

The level of bank reserves at the Fed play a role, too. Chair Powell is rumored to want to see them reach approximately \$1.5 trillion. Practically speaking, that will probably require getting to around \$1.8 trillion near the corporate tax date of March 15 when companies will pull \$300-some billion out and then again on April 15th for individual tax day. The corporate tax date was a factor in September and policymakers don't want to see that again. They are addressing the issue through open market operations, both temporary

(continued page 6)

Performance as of January 31, 2020

	TexPool	TexPool Prime
Current Invested Balance	\$27,591,000,523.58	\$7,847,428,895.38
Weighted Average Maturity**	29	33
Weighted Average Life**	91	68
Net Asset Value	1.00009	1.00021
Total Number of Participants	2599	411
Management Fee on Invested Balance	0.0450%	0.0550%
Interest Distributed	\$34,394,521.05	\$11,118,819.68
Management Fee Collected	\$854,771.09	\$313,061.30
Standard & Poor's Current Rating	AAAm	AAAm
Month Averages		
Average Invested Balance	\$25,444,041,121.20	\$7,404,424,714.11
Average Monthly Rate*	1.59%	1.80%
Average Weighted Average Maturity**	30	35
Average Weighted Average Life**	92	75

*This average monthly rate for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

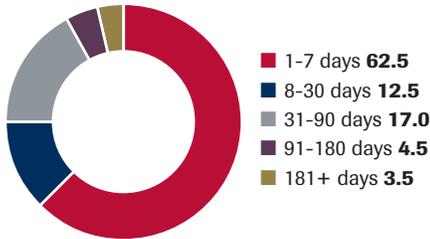
**See page 2 for definitions.

Past performance is no guarantee of future results.



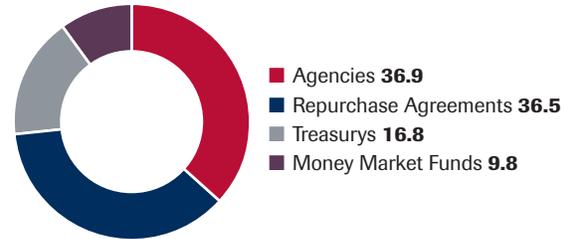
Portfolio by Maturity (%)

As of January 31, 2020



Portfolio by Type of Investment (%)

As of January 31, 2020



Portfolio Asset Summary as of January 31, 2020

	Book Value	Market Value
Uninvested Balance	\$2,259,868.32	\$2,259,868.32
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	23,040,661.60	23,040,661.60
Interest and Management Fees Payable	-34,394,627.18	-34,394,627.18
Payable for Investments Purchased	-241,187,524.99	-241,187,524.99
Accrued Expenses & Taxes	-28,960.19	-28,960.19
Repurchase Agreements	10,171,539,000.00	10,171,539,000.00
Mutual Fund Investments	2,731,074,000.00	2,731,074,000.00
Government Securities	10,272,639,027.11	10,272,767,550.28
U.S. Treasury Inflation Protected Securities	1,300,240,634.83	1,300,930,151.05
US Treasury Bills	1,720,514,990.35	1,721,138,279.81
US Treasury Notes	1,645,303,453.73	1,646,284,764.43
Total	\$27,591,000,523.58	\$27,593,423,163.14

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

Participant Summary

	Number of Participants	Balance
School District	597	\$9,468,327,546.41
Higher Education	59	\$1,316,060,649.33
Healthcare	86	\$1,355,022,932.72
Utility District	828	\$3,275,843,316.15
City	474	\$7,215,340,838.13
County	188	\$2,913,842,158.87
Other	367	\$2,044,181,203.14

**Definition of Weighted Average Maturity and Weighted Average Life

WAM is the mean average of the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid, (b) would be repaid upon a demand by TexPool, or (c) are scheduled to have their interest rate readjusted to reflect current market rates. Securities with adjustable rates payable upon demand are treated as maturing on the earlier of the two dates set forth in (b) and (c) if their scheduled maturity is 397 days or less; and the later of the two dates set forth in (b) and (c) if their scheduled maturity is more than 397 days. The mean is weighted based on the percentage of the amortized cost of the portfolio invested in each period.

WAL is calculated in the same manner as WAM, but is based solely on the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid or (b) would be repaid upon a demand by TexPool, without reference to when interest rates of securities within TexPool are scheduled to be readjusted.



Daily Summary

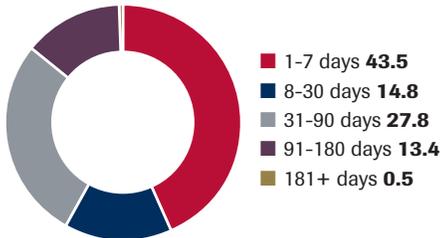
Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool Invested Balance	NAV	WAM Days	WAL Days
1/1	1.6104%	0.000044120	\$23,487,827,797.25	1.00007	35	97
1/2	1.6001%	0.000043837	\$23,966,741,423.46	1.00006	33	94
1/3	1.6083%	0.000044062	\$24,210,294,787.41	1.00007	32	95
1/4	1.6083%	0.000044062	\$24,210,294,787.41	1.00007	32	95
1/5	1.6083%	0.000044062	\$24,210,294,787.41	1.00007	32	95
1/6	1.5937%	0.000043662	\$24,458,483,111.11	1.00008	32	93
1/7	1.6129%	0.000044189	\$24,637,571,584.42	1.00009	33	97
1/8	1.6014%	0.000043873	\$24,706,472,749.67	1.00009	32	96
1/9	1.5956%	0.000043716	\$24,732,724,616.13	1.00009	32	95
1/10	1.6098%	0.000044104	\$25,011,962,486.60	1.00008	32	94
1/11	1.6098%	0.000044104	\$25,011,962,486.60	1.00008	32	94
1/12	1.6098%	0.000044104	\$25,011,962,486.60	1.00008	32	94
1/13	1.5953%	0.000043708	\$25,055,008,407.90	1.00007	30	92
1/14	1.5956%	0.000043716	\$25,177,214,726.89	1.00007	30	92
1/15	1.5971%	0.000043757	\$25,310,712,057.30	1.00006	30	91
1/16	1.5931%	0.000043647	\$25,415,060,642.87	1.00006	29	90
1/17	1.5894%	0.000043544	\$25,561,192,086.85	1.00006	30	90
1/18	1.5894%	0.000043544	\$25,561,192,086.85	1.00006	30	90
1/19	1.5894%	0.000043544	\$25,561,192,086.85	1.00006	30	90
1/20	1.5894%	0.000043544	\$25,561,192,086.85	1.00006	30	90
1/21	1.5742%	0.000043128	\$25,799,028,186.51	1.00006	29	88
1/22	1.5807%	0.000043308	\$25,924,936,386.26	1.00007	29	87
1/23	1.5775%	0.000043219	\$25,933,242,787.48	1.00007	30	90
1/24	1.5766%	0.000043194	\$26,145,609,313.72	1.00007	30	90
1/25	1.5766%	0.000043194	\$26,145,609,313.72	1.00007	30	90
1/26	1.5766%	0.000043194	\$26,145,609,313.72	1.00007	30	90
1/27	1.5714%	0.000043051	\$26,535,349,021.21	1.00006	28	87
1/28	1.5740%	0.000043122	\$26,909,145,640.88	1.00007	28	90
1/29	1.5723%	0.000043077	\$27,230,007,928.40	1.00007	27	89
1/30	1.5829%	0.000043367	\$27,546,379,055.25	1.00007	27	88
1/31	1.5968%	0.000043747	\$27,591,000,523.58	1.00009	29	91
Average:	1.5925%	0.000043629	\$25,444,041,121.20	1.00007	30	92



TEXPOOL Prime

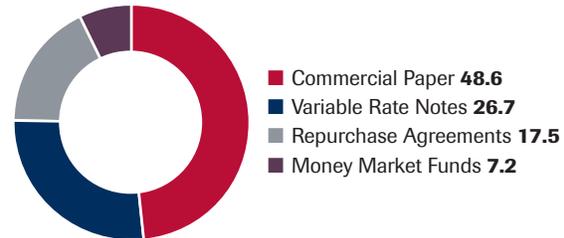
Portfolio by Maturity (%)

As of January 31, 2020



Portfolio by Type of Investment (%)

As of January 31, 2020



Portfolio Asset Summary as of January 31, 2020

	Book Value	Market Value
Uninvested Balance	-\$184.69	-\$184.69
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	4,633,157.00	4,633,157.00
Interest and Management Fees Payable	-11,317,420.78	-11,317,420.78
Payable for Investments Purchased	0.00	0.00
Accrued Expenses & Taxes	-10,757.75	-10,757.75
Repurchase Agreements	1,377,865,000.00	1,377,865,000.00
Commercial Paper	3,815,633,814.23	3,816,471,031.09
Bank Instruments	0.00	0.00
Mutual Fund Investments	562,125,559.92	562,052,003.75
Government Securities	0.00	0.00
Variable Rate Notes	2,098,499,727.45	2,099,319,480.00
Total	\$7,847,428,895.38	\$7,849,012,308.62

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services

Participant Summary

	Number of Participants	Balance
School District	125	\$3,166,963,735.61
Higher Education	19	\$739,095,717.10
Healthcare	16	\$355,039,879.75
Utility District	47	\$298,580,977.39
City	79	\$1,822,459,222.93
County	41	\$702,636,098.84
Other	84	\$762,613,443.53



TEXPOOL Prime

Daily Summary

Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool Prime Invested Balance	NAV	WAM Days	WAL Days
1/1	1.8436%	0.000050510	\$6,600,232,167.44	1.00010	35	77
1/2	1.8052%	0.000049458	\$6,806,185,590.23	1.00010	34	73
1/3	1.8235%	0.000049959	\$6,884,043,279.24	1.00007	36	80
1/4	1.8235%	0.000049959	\$6,884,043,279.24	1.00007	36	80
1/5	1.8235%	0.000049959	\$6,884,043,279.24	1.00007	36	80
1/6	1.8342%	0.000050251	\$6,946,614,949.69	1.00012	35	78
1/7	1.8265%	0.000050041	\$7,062,258,487.67	1.00014	34	77
1/8	1.8128%	0.000049667	\$7,144,003,364.60	1.00012	34	76
1/9	1.8083%	0.000049542	\$7,289,463,358.66	1.00014	34	75
1/10	1.8057%	0.000049470	\$7,379,299,458.21	1.00013	36	77
1/11	1.8057%	0.000049470	\$7,379,299,458.21	1.00013	36	77
1/12	1.8057%	0.000049470	\$7,379,299,458.21	1.00013	36	77
1/13	1.8042%	0.000049429	\$7,444,708,184.63	1.00016	35	75
1/14	1.8102%	0.000049595	\$7,479,016,507.63	1.00016	36	75
1/15	1.8057%	0.000049470	\$7,541,067,644.78	1.00016	35	74
1/16	1.8015%	0.000049356	\$7,654,305,998.94	1.00016	36	75
1/17	1.7941%	0.000049154	\$7,545,023,539.67	1.00010	37	76
1/18	1.7941%	0.000049154	\$7,545,023,539.67	1.00010	37	76
1/19	1.7941%	0.000049154	\$7,545,023,539.67	1.00010	37	76
1/20	1.7941%	0.000049154	\$7,545,023,539.67	1.00010	37	76
1/21	1.7850%	0.000048905	\$7,595,617,360.74	1.00017	33	72
1/22	1.7840%	0.000048876	\$7,613,591,227.24	1.00017	34	72
1/23	1.7809%	0.000048792	\$7,678,363,780.71	1.00017	34	72
1/24	1.7833%	0.000048857	\$7,559,848,905.61	1.00014	35	73
1/25	1.7833%	0.000048857	\$7,559,848,905.61	1.00014	35	73
1/26	1.7833%	0.000048857	\$7,559,848,905.61	1.00014	35	73
1/27	1.7824%	0.000048832	\$7,618,539,396.00	1.00021	33	71
1/28	1.7786%	0.000048730	\$7,727,484,332.08	1.00021	32	69
1/29	1.7728%	0.000048571	\$7,835,347,415.48	1.00021	33	68
1/30	1.7782%	0.000048717	\$8,003,268,387.80	1.00020	32	67
1/31	1.7891%	0.000049017	\$7,847,428,895.38	1.00021	33	68
Average:	1.8006%	0.000049330	\$7,404,424,714.11	1.00014	35	75

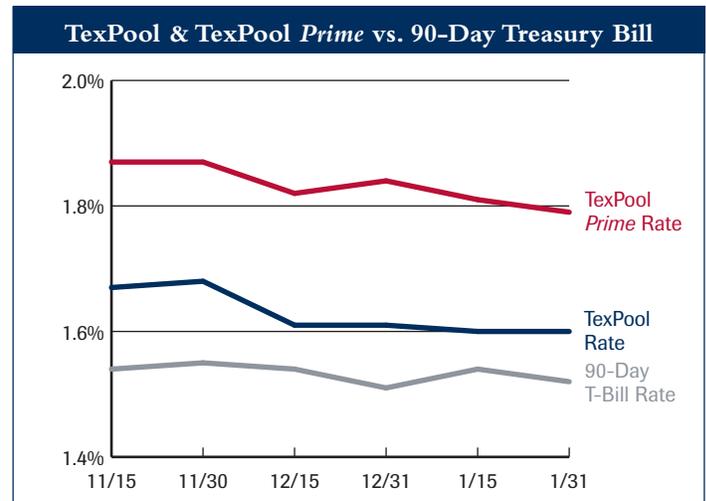


Participant Services
1001 Texas Ave. Suite 1150
Houston, TX 77002

at least through April and permanent (buying Treasury bills) into the second quarter.

All of this begs the question, do Fed policymakers know what they are doing, or are they just throwing things against the wall to see what sticks? In our opinion, it's both. They are trying different things in a responsible way. These are minor adjustments, fine-tuning to see if they get the Fed closer to being able to leave the scene, so to speak. Yes, the moves last week are not typical for a central bank, but what has been in the last decade or so? Certainly not quantitative easing, a range versus a rate, a floor for overnight trading, negative rates, etc. The Fed now needs to find a graceful way to bow out of its proactive intervention.

The Treasury yield curve is essentially flat in the 1- to 6-month space. But the London interbank offered rate (Libor) still has a fairly positive slope up to one year. That's good news. The problem is that securities are being issued below Libor, making it hard to find instruments with the expected yield. It's a seller's market. That, too, should bend back. The Treasury yield curve ended January with 1-month at 1.56%, 3-month at 1.55% and 6-month at 1.54%. Libor ended January with 1-month at 1.66%, 3-month at 1.75% and 6-month at 1.75%. The weighted average maturity (WAM) at month-end was 29 days for TexPool and 33 days for TexPool *Prime*.



90-Day Treasury Bill is a short-term debt instrument backed by the national government. These are used to collect immediate cash to meet outstanding obligations.

Any private investor can invest in a Treasury bill. The 90-Day Treasury Bill is a weighted average rate of the weekly auctions of 90-Day Treasury Bills.

Past performance is no guarantee of future results.

ATTACHMENT B



March 3, 2020

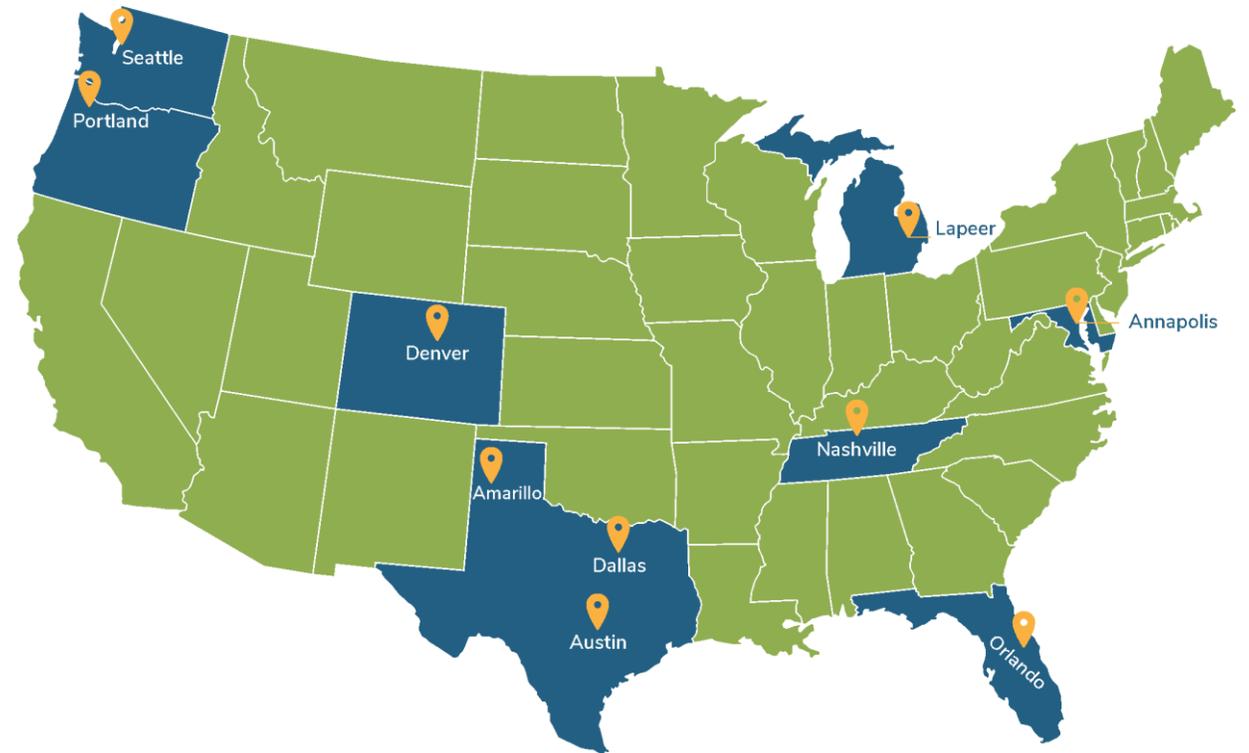
WATER AND WASTEWATER RATE STUDY SEABROOK, TEXAS

AGENDA

- Introduction
- Key Issues
- Revenue Requirement
- Rate Design Options
- Regional Bill Comparisons
- Next Steps

INTRODUCTION TO FIRM AND PROJECT LEAD

- Our Firm
 - NewGen is a management and economic consulting company specializing in municipalities and municipal utilities
- Project Manager
 - Matthew Garrett, MBA, CGFO, CPM
 - Former Municipal Finance Director with 17 years experience



KEY ISSUES

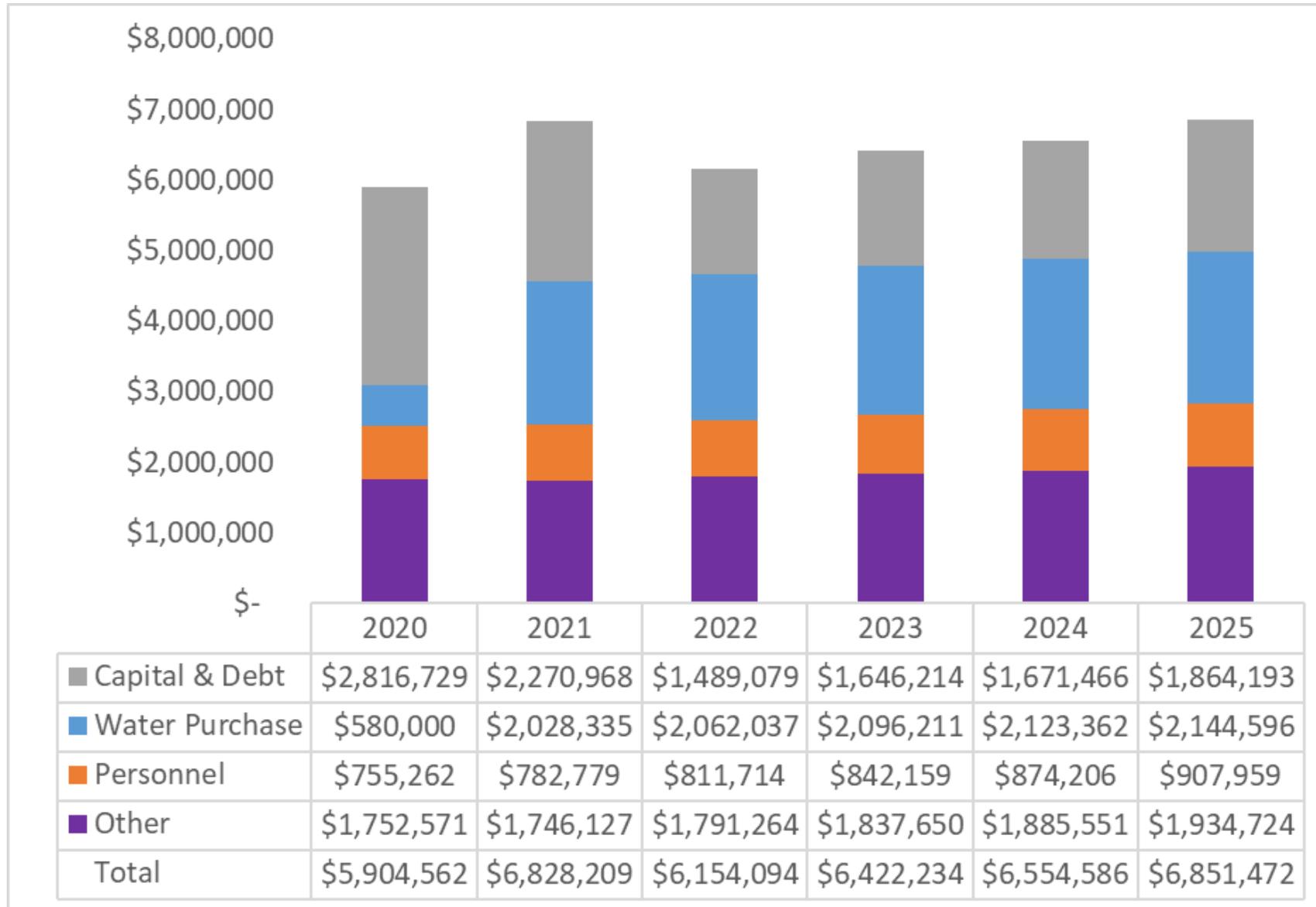
- Pasadena Contract
 - Rate restructure and increase
- Capital Improvement Projects
 - \$5 million for City Portion of Grant Funded Wastewater Treatment Plant

PASADENA CONTRACT

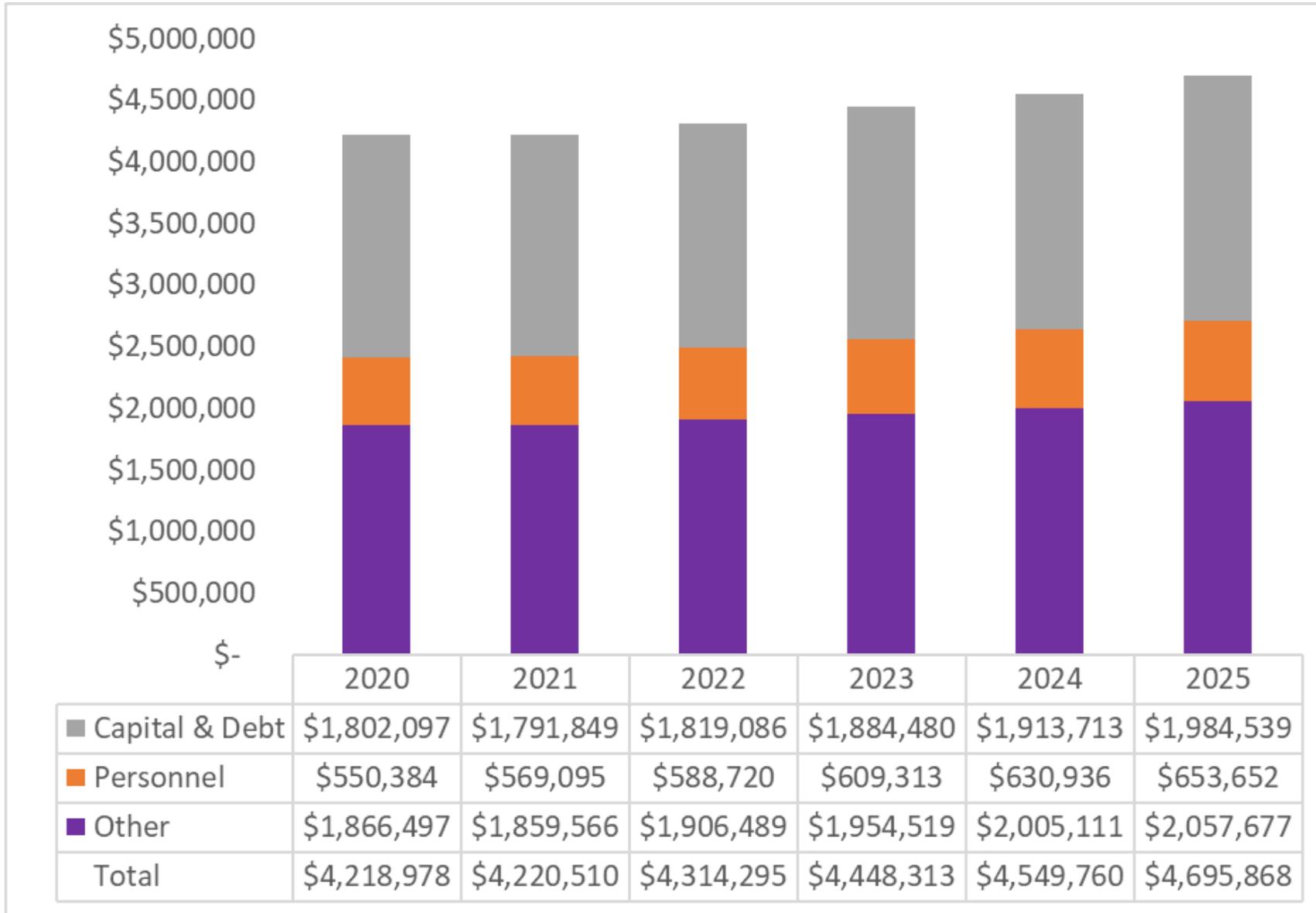
- Current Contract - \$0.89/ 1,000 gallons
- New Contract
 - 6 tier rate structure with lowest tier at \$3.00/1,000 gallons
 - Take or Pay of 40 million gallons per month
 - From annual cost of \$591,020 to \$1,942,117
- El Jardin increase from \$1.13 to \$1.39 per 1,000 gallons
- El Lago increase: lowest Pasadena rate plus \$0.05/1,000

FINANCIAL RESOURCES NEEDED FOR 2021

- \$ 10,243,774 - Total Expenses
- \$ 6,931,532 - Net Revenue Requirement
 - Removes \$ 3,312,242 in Non-Rate Revenues
 - \$ 2,568,630 is from Sanitation
 - Water Allocation \$ 4,035,501 (58%)
 - Wastewater Allocation \$ 2,896,031 (42%)



WATER EXPENSES



WASTEWATER EXPENSES

RATE STABILIZATION

- Current Balance of \$360,000
- Adding \$175,000 in FY 2020
- Intend to use to soften the rate increases needed

CURRENT RATES

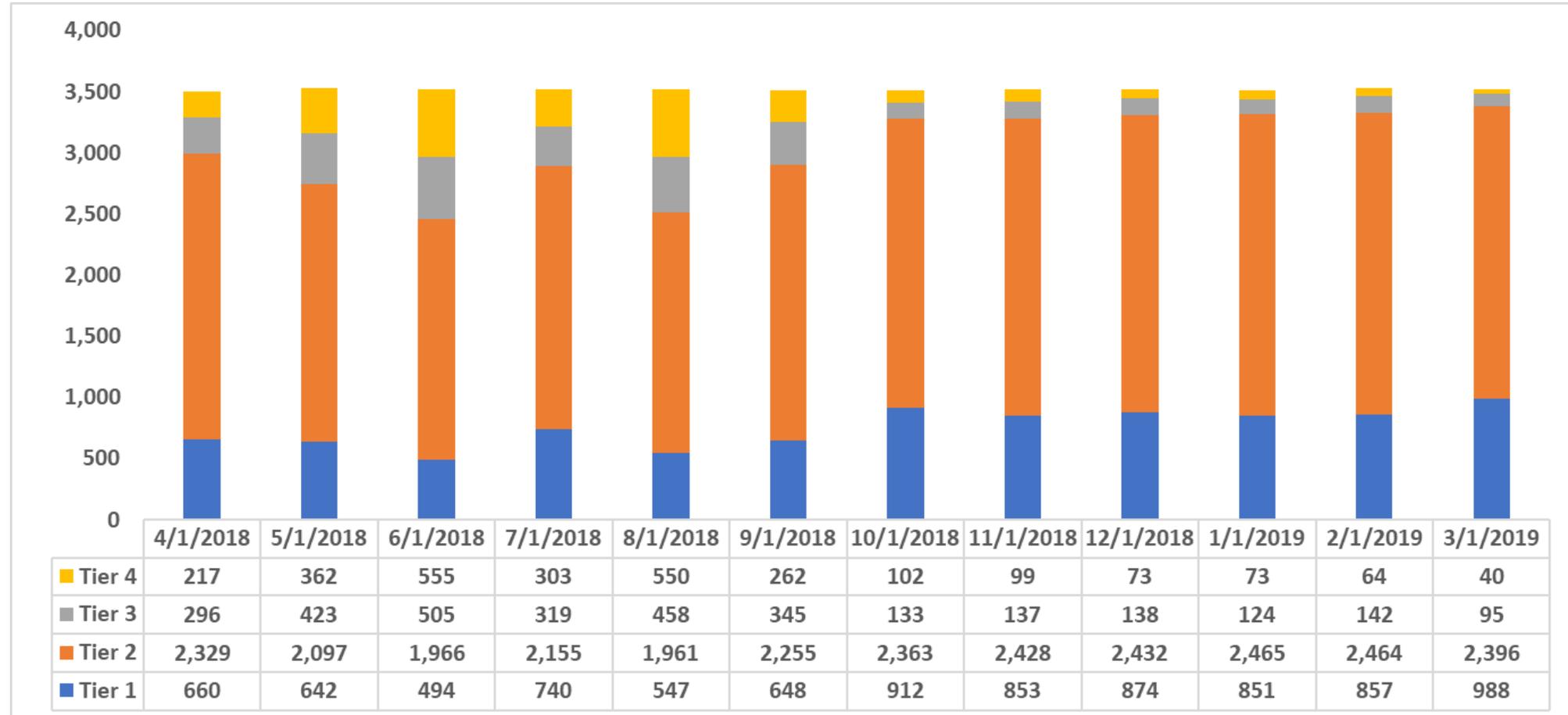
Water	Current
Base Minimum (5/8")	\$ 14.71
Volumetric (per 1,000 gallons)	
0-2,000	\$ 0.00
2,001-10,000	4.37
10,001-15,000	5.20
15,001+	6.21

Note: The minimum charge increases with meter size. Multi-Family is charged based on number of units at the lowest meter size.

Wastewater	Current
Minimum Charge	\$ 21.65
Volumetric (per 1,000 gallons)	
0-2,000	\$ 0.00
2,001+	4.37

Note: Residential, Multi-Family, and Light Commercial customers maximum wastewater volumes is 16,000 gallons.

RESIDENTIAL WATER TIER BREAKDOWN



RATE DESIGN OPTIONS

- Option 1 – Higher Minimum Charge
 - This makes the minimum revenue account for more of the total revenue
- Option 2 – Higher Volumetric Charge
 - This makes the volumetric revenue account for more of the total revenue
- Option 3 – No Gallons Included in Minimum
 - This make the lowest Pasadena rate a pass through charge for the first 2,000 gallons of usage

RATE DESIGN OPTIONS

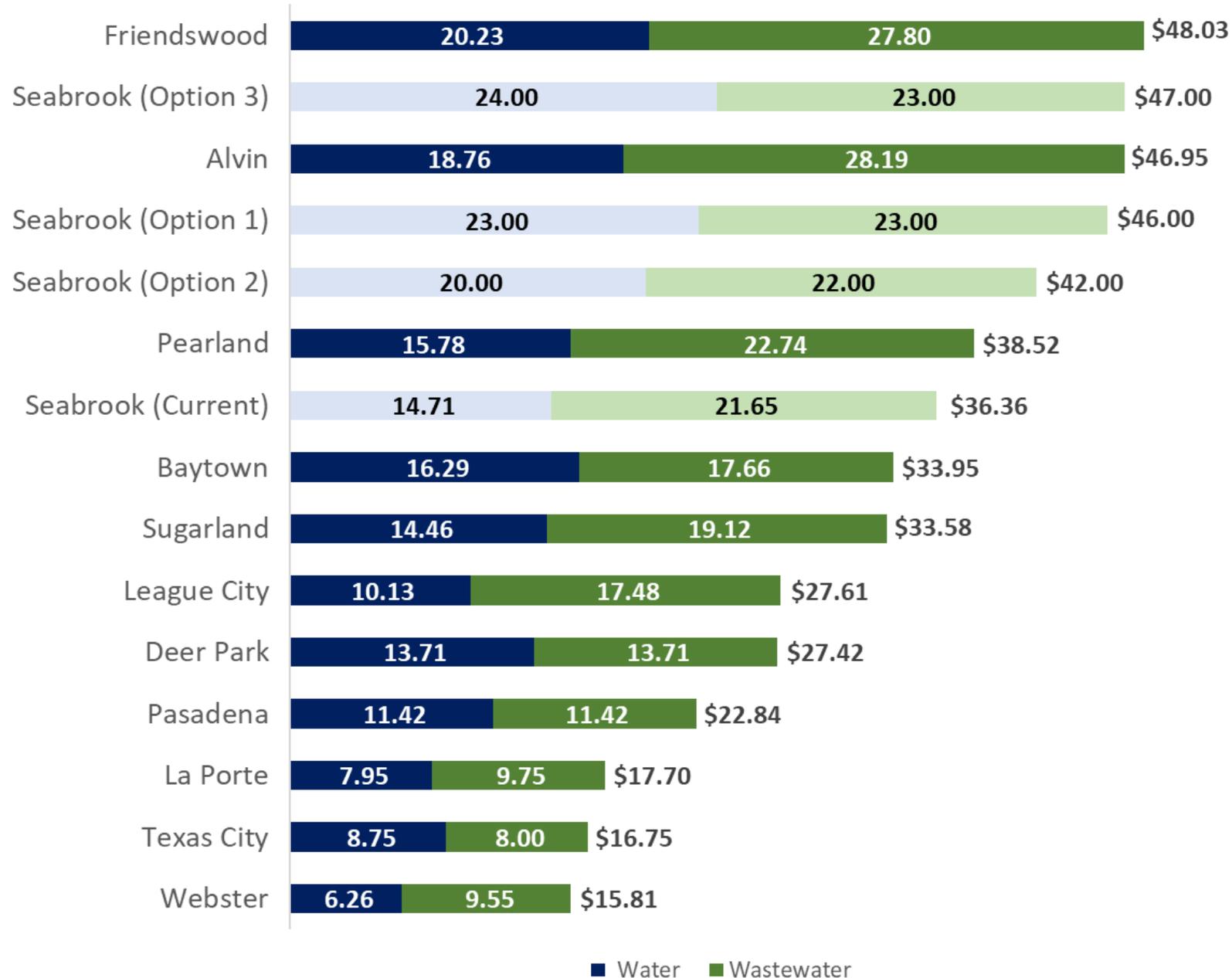
Water	Current	Option 1	Option 2	Option 3
Base Minimum (5/8")	\$ 14.71	\$ 23.00	\$ 20.00	\$ 18.00
Volumetric (per 1,000 gallons)				
0-2,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3.00
2,001-10,000	4.37	5.38	6.21	5.24
10,001-15,000	5.20	6.40	7.38	6.24
15,001+	6.21	7.64	8.82	7.45

Wastewater	Current	Option 1	Option 2	Option 3
Minimum Charge	\$ 21.65	\$ 23.00	\$ 22.00	\$ 23.00
Volumetric (per 1,000 gallons)				
0-2,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2,001+	4.08	4.37	4.90	4.57

Note: Residential, Multi-Family, and Light Commercial customers maximum wastewater volumes is 16,000 gallons.

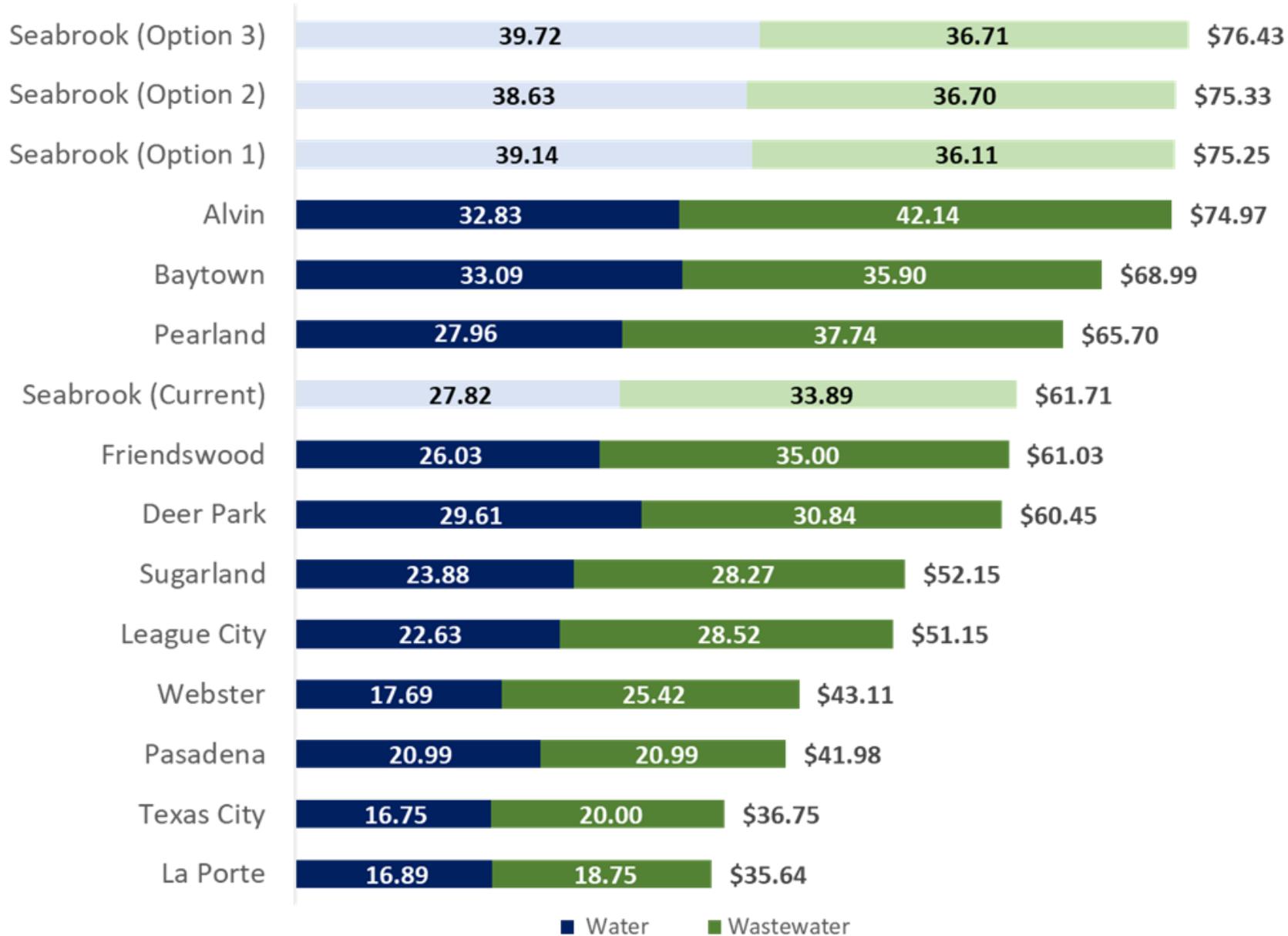
COMMUNITY RATE COMPARISONS

- Comparisons between communities are very common, but may not tell the whole story.
- Each system is unique in geography, age of infrastructure, capital maintenance effort, and typical usage patterns.



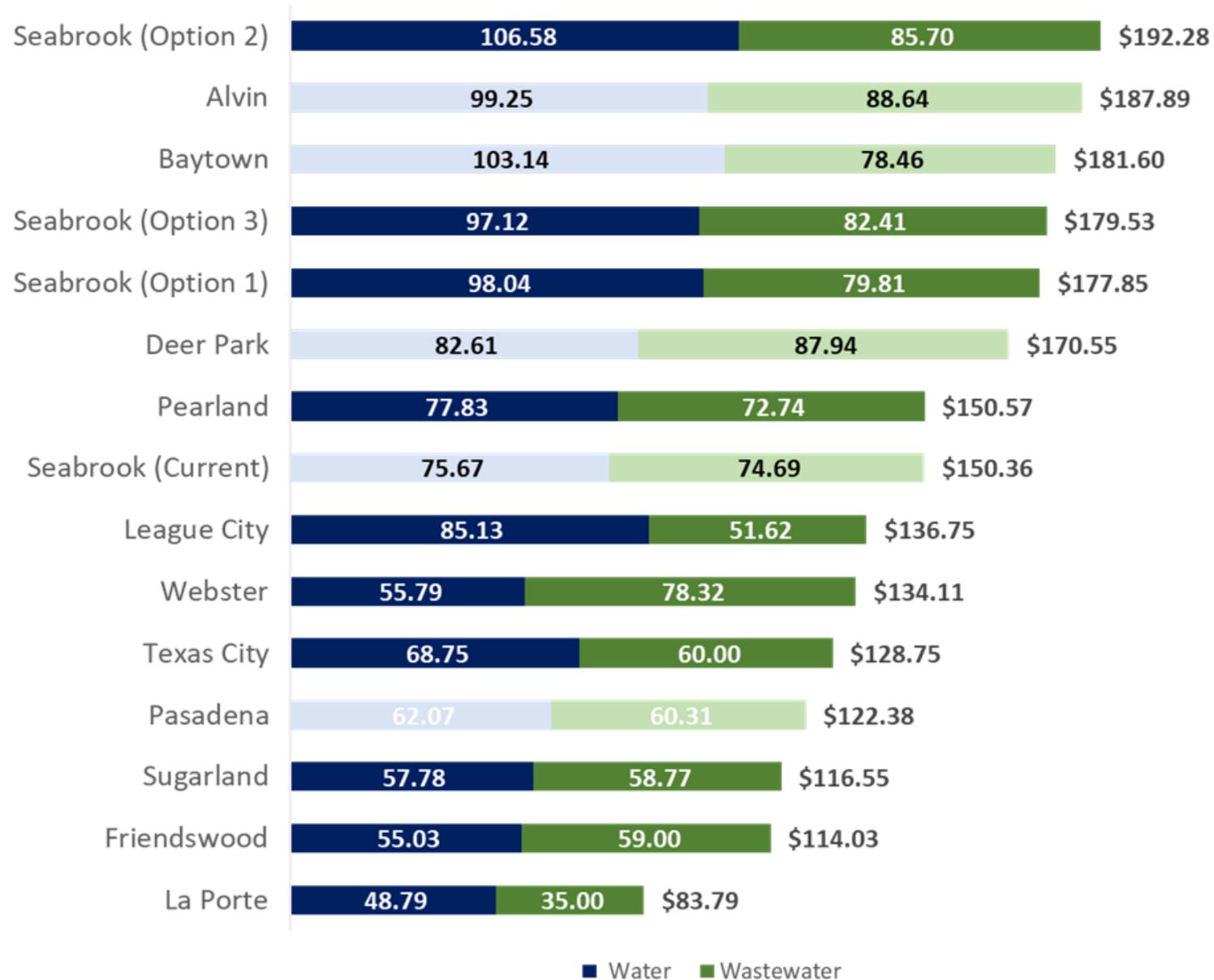
RESIDENTIAL RATE COMPARISON

– 2,000



RESIDENTIAL RATE COMPARISON

– 5,000



RESIDENTIAL RATE COMPARISON

– 15,000



THANK YOU FOR YOUR TIME

NEWGEN STRATEGIES AND SOLUTIONS
275 W. CAMPBELL ROAD, SUITE 440
RICHARDSON, TEXAS 75080

MATTHEW GARRETT, DIRECTOR
972-675-7699
MGARRETT@NEWGENSTRATEGIES.NET



ATTACHMENT C

To: Honorable Mayor and City Council
From: Gayle Cook, City Manager
Date: March 3, 2020
Subject: City Council Update Report

1. SH 146 Expansion

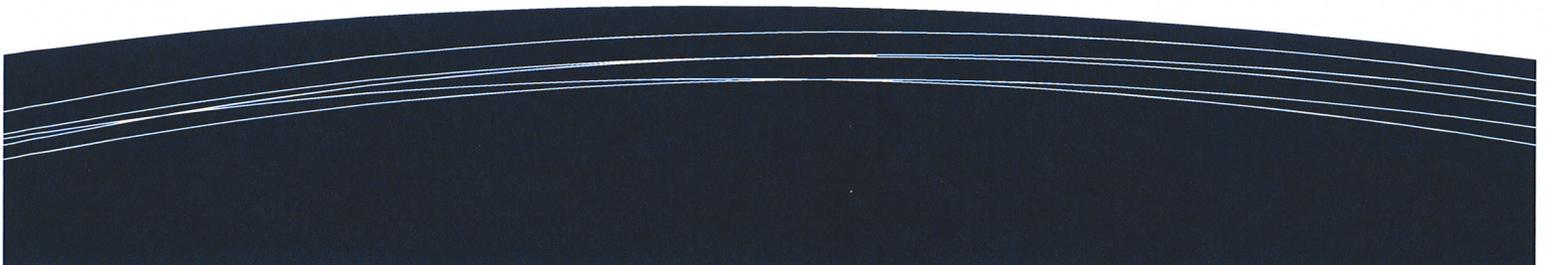
On Thursday, February 27, 2020, area cities and CCISD met with TXDot on the expansion project.

Traffic Shift – * Monday, March 9, 2020 – March 13, 2020 northbound traffic is anticipated to begin shifting onto the new completed segments of the northbound frontage road on bridge to NASA Parkway. There will be some void areas on the bridge that the traffic shift as needed until the entire new lane is completed.

*Additional message boards on the project will begin advertising the traffic shift to the public. Most of the work to implement the traffic shift will take place during night shifts.

With this shift, additional concrete barricades will be brought in for safety beginning at NASA Parkway intersection south to bridge. Our Director of Emergency Services and Public Safety representative is working with TXDot to coordinate any safety crossings that can be allowed in this area and will continue to monitor moving forward.

Express Bridge – The update reported that approximately 90 spans have been completed for the new bridge and another 10 spans will soon begin. Dive teams have found that the foundations remained on the old draw bridge and will have to be removed for several of the new express bridge piles.





Channel Closures - As this phase begins, the southbound channel is expected to be closed for approximately a month. Special events are being communicated and both channels are open when heavier traffic in the water is expected.

Widening Existing Bridge Southbound – Next phase with traffic shift will also allow for the widening of the existing bridge southbound. Additional communication will be sent to give sufficient notice of alternating lane closures.

Frontage Road in Seabrook – Next phase will include the continuation of the northbound frontage road in Seabrook from NASA Parkway north towards Red Bluff. Due to sporadic completion of utility relocations in areas, it is expected that the frontage road could be constructed with certain voids until relocations and utility work is complete.

Traffic Lights to be Removed – The existing traffic lights at Kenneth Royal, Capri, and El Mar will be removed sometime in the next month. TXDot and contractor will be releasing more information when time is confirmed. When the lights are removed, a center turn lane will remain and will only be intended to service left turns for traffic southbound at those intersections. No Left Turn signs will be erected at each intersection to match Old Seabrook side streets.

Bay Elementary – New Road for Pickup/Drop-off - The new CCISD road extension off Meyer by Harris County ballfields west to SH 146 is nearing completion and fully anticipated to be ready to traffic shift and traffic signal removal. Traffic plan shared by CCISD, shows that pickup/drop off traffic flow will enter and exit on Meyer.

Shipyard/10th Street Exit Demolition (Southbound) – The exit ramp off the bridge for traffic traveling southbound will be demolished in next phase. The ramp off 10th Street will be reopened allowing traffic to only turn northbound.

City of Seabrook is working with TXDot and contractor to communicate ongoing complaints, suggestions, comments and safety concerns. Some of the completed and ongoing items:



- Repsdorph – Added an additional left turn lane and more signage requested for safety.
- Bus Stops – Additional signage to inform travelers that both directions should stop for buses
- Red Bluff – Additional signage to reduce U-Turns
- No Thru Trucks – Additional hanging signage has been requested at remaining traffic lights to assist in keeping non-delivery trucks off No Truck routes
-

2. Capital Improvement Projects (CIP)

SH 146 City Utility Relocates (CIP W7 and WW8)

Sewer service connections are in progress north of East Meyer with the completed water main installation at Towers and near Seabrook Circle. Additional water line installations have been completed continuing from E. Meyer to south of Hialeah, at Kenneth Royal, El Mar and Main Street.

2019 Waterline Improvements - NASA Rd 1 and Old Seabrook Waterline Improvements (CIP W6 and W14)

Lines on this project have been installed 100%. Bacterial testing continues this week. The new lines are connected at NASA Parkway and 3rd Street and currently crews are preparing for connections in the 2100 block of NASA Parkway and Lidstone near Lakewood Yacht Club.

Supervisory Control and Data Acquisition (SCADA) System Upgrades (CIP FAC 1)

Conduit installation at Red Bluff vault for ongoing SCADA connection is completed and the Red Bluff water meter installation is currently in progress.

Fiber Infrastructure Project (CIP FAC 10 FAC11)

Complete!

Chloramine Conversion (CIP W13)

Contractor is back in progress and material are being delivered.



3. HMGP Grant for WWTP – Pine Gully

Phase I in progress. The separate award of Principles, Requirements and Guidelines (PR&G) was approved and is in progress simultaneously with design and engineering.

4. Red Bluff Expansion

Groundwork and asphalt removal began on the Seabrook side of this project. Staff is forwarding safety concerns as reported with work zones and traffic progressing to the south.

5. Rail Spur Project (Port of Houston and FUSED Industries)

At this time, staff has a preliminary timeline of phased works with projected April 12, 2020 open. No work activity or updates currently given to city.

6. 2019 Safe Routes to School Grant

7. Harris County Precinct 2 Partnership Projects

March 2, 2020, the city received preliminary notification of project selection for Round 1. Precinct 2 representative will be reaching out with further information. The project selected in this round was identified as the Seabrook CIP – Starboard Drive. Within the scope this project would eliminate S-Turn and create a new boulevard to SH 146 frontage road, improve drainage to Park Drive, and add water and sanitary utilities. This item will be placed on the EDC agenda for discussion and consideration.